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THE STATUTES AND RULES

For the Government of the

GENERAL INFIRMARY

AT

The City of SALISBURY,

FOR THE

Relief of the Sick and Lame POOR,

FROM

Whatever COUNTY recommended.

THE SECOND EDITION.

SALISBURY:
Printed by BENJAMIN COLLINS.
MDCCLXVIII.

Gough Hists 13 (4)

The OFFICERS appointed at the Eſtabliſhment of this INFIRMARY, were

VISITOR, Earl of PEMBROKE, and MONTGOMERY.

PRESIDENT, Earl of RADNOR.

CHAIRMAN for the enſuing Year, Sir Alexander Powell, Knt.

AUDITORS for the enſuing Year, Rev. Dr. Dodwell. Rev. Mr. Foſter.

TREASURER, Mr. Cooper, ſen.

ASSISTANT TREASURER, Mr. Cooper, jun.

PHYSICIANS, Dr. Hele. Dr. Jacob.

SURGEONS, Mr. Tatum. Mr. Wick.

CHAPLAIN, Rev. Mr. *

SUPERINTENDING APOTHECARY, for the enſuing Year, Mr. Smith.

HOUSE APOTHECARY, Mr. Horler.

SECRETARY, Mr. Turner.

MATRON, Mrs. Cauſway.

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* The Election of the Chaplain was deferred.

SALISBURY, Nov. 11, 1766.

Resolved, *Nemine Contradicente*,

THAT the Thanks of this General Meeting be returned to the Rev. Dr. STONHOUSE, for his very great Care and Trouble in compiling the Statutes and Rules for the Government of the SALISBURY INFIRMARY, that the President return the said Thanks, and that this Resolution be printed at the Beginning of the said Statutes and Rules.

RADNOR, President.

By Order of the General Court,

JOHN TURNER, Secretary.

THE STATUTES OF THE SALISBURY INFIRMARY.

N. B. *These Statutes cannot be repealed, nor can any new ones be added, without the Consent of at least thirty Governors assembled (on the Notice specified in the seventh Statute) at the September Court.*

I.

RESOLVED,

THAT this Society shall consist of a Visitor, President, Governors, Treasurer, Assistant-Treasurer, Auditors, Physicians, Surgeons, and Chaplain, with such other Officers as shall hereafter be specified, as likewise a proper Number of Servants, and that this Society act and be distinguished by the Name or Title of THE GOVERNORS OF THE SALISBURY INFIRMARY, *for the Relief of the sick and lame Poor from whatever County recommended.* The Society and its Members.

II.

THAT all Benefactors of Fifty Pounds and upwards, given at one ‡ Time, be Governors during *Life*; and that all Subscri- The Qualification of a Governor.

‡ ☞ It was agreed by the September Court, 1767, that whoever had given at one Time 20, or 30l. should, on advancing the remaining 20 or 30l. so as within the *same* Year to complete the Benefaction of 50l. be deemed a Governor, with the Privileges, as *above*.

bers of Two Guineas a Year and upwards be Governors during *Payment*; and likewiſe the Phyſicians and Surgeons of the Infirmary during their *Attendance*, whether they are Subſcribers, or not.

III.

Occaſional Governors

THAT in Caſe it ſhall be found by Experience that the Committee is not ſo regularly attended as could be wiſhed, (but not otherwiſe) the next September Court ſhall be empowered to elect from the Guinea Subſcribers as many as ſhall be judged neceſſary, not exceeding eight, (provided they reſide in or near SALISBURY, and promiſe conſtant Attendance) to be Governors and Members of the ſaid Committee for one Year, with the ſame Privileges at all general and ſpecial Courts, and in every other Reſpect (the Recommendation of Patients excepted) as a Subſcriber of two Guineas; at the Expiration of which Time their Privileges of being Governors and Members of the Committee ſhall ceaſe; and others, not exceeding the Number above ſpecified, ſhall be elected for the ſame Purpoſe, and ceaſe accordingly at the End of the Year, when others may be elected in their Stead: And that ſuch of the Guinea Subſcribers as have before attended the Committee, and conſequently are acquainted with Infirmary Buſineſs, ſhall have the Preference to others, provided they have ceaſed from acting for at leaſt one Year.

IV. THAT

IV.

THAT a general Court of Governors ſhall be held four Times in every Year, at Eleven o'Clock in the Forenoon; namely, on the firſt Day of September, on the Saturday in Eaſter Week, on the firſt Saturday in July, and on the Saturday after Chriſtmas-Day; which general * Courts are to take the Reports of the Committee, inſpect the Accounts, and tranſact ſuch other Buſineſs as ſhall be then laid before them; and of theſe Courts public Notice ſhall be given, as ſpecified in the *ſeventh* Statute. Four general Courts.

V.

THAT the *Viſitor* and *Preſident* ſhall be conſidered as ſtanding Officers *for Life*, provided they ſhall ſo long continue their Subſcriptions; and that all other Officers, as likewiſe the Chaplain, Apothecary, Secretary, and Matron, ſhall be annually choſen by Ballot at the September Court, and enter on their Offices immediately after the Adjournment of the ſaid Court. Election of the Viſitor, Preſident, &c.

VI.

THAT the *Viſitor* (notwithſtanding the *Preſident* ſhould be then preſent) ſhall in The Office of the Viſitor.

* The firſt of theſe *quarterly* Courts (namely the September Court) is ſometimes called the *annual* Court, and the other three are by Way of Diſtinction frequently called *quarterly* Courts, tho' the Diviſion is *not* (ſtrictly ſpeaking) *quarterly*.

all Cases where an Appeal † is made for his Decision, be *Chairman*; that by his *sole* Authority he may summon a *special* Court of Governors, on giving the Notice required by the *seventh* Statute; and that all the Monies belonging to the Society, which shall be vested in the Stocks, shall stand in *his* Name and the *President*'s; and that the Treasurer and Assistant-Treasurer's Bond shall be deposited either with him or the President.

VII.

Special Court.

THAT the *Visitor*, the weekly *Committee*, or any *twelve* of the Governors, (by a Writing under their Hands, delivered to the Secretary) shall have Power to summon a *special* Court, on five Days Notice given in the SALISBURY JOURNAL, (the Day on which the said Journal is dated being considered the first Day of the five) and that the particular Business to be transacted shall be expressed in every Advertisement for a *special* Court. Moreover, such Notice shall be affixed in Writing on the Door of the Infirmary, and on the West Corner of the Pillar under the Council-House at Salisbury. The same Method of Proceeding is likewise to be observed with Regard to the annual Court in September and the three quarterly Courts.

† See Statute XIII.

VIII. THAT

VIII.

THAT from ſuch of the Governors as are Subſcribers of leſs than Five Guineas per Annum, and as reſide either in the City of SALISBURY, or within a few Miles of it, and will engage to attend the weekly Committee, *eighteen* ſhall be appointed at the firſt Meeting of the Society after the Confirmation of theſe Statutes, to act as the elected Members of the Committee, and that hereafter, in order to perpetuate the Succeſſion, *nine new* Members ſhall be choſen at every September Court, in the Room of thoſe *nine* who have been the longeſt elected, who ſhall then ceaſe to be Members of the Committee, and ſhall be incapable of being elected again, till the September Court in the Year following. Manner of electing Members of the Committee.

☞ *Whenever it ſhall be found, that the Committee has not been properly attended, the* September Court *may, for the enſuing Year, elect from ſuch of the Governors, as are Subſcribers of leſs than Five Guineas,* twelve *new Members inſtead of* nine; *or elſe* ſix *only of the* laſt *Year's Committee, inſtead of* nine, *ſhall ceaſe from acting; or even* both *theſe Circumſtances may take Place; or Recourſe may be had to the* third *Statute; by ſome of which Methods, or all united, the Committee may every Year be* enlarged, *or* contracted, *as the* September Court *ſhall judge neceſſary.*

IX. THAT

IX.

The Committee of whom compoſed.

THAT there be a weekly Committee of Governors, which ſhall conſiſt partly of *ſtanding*, partly of *elected* Members. All who annually ſubſcribe Five Guineas, or more, as likewiſe the Treaſurer and Aſſiſtant-Treaſurer, during their Continuance in ſuch Offices, are *ſtanding* Members. *Eighteen* other Governors are to be elected for this Purpoſe by the September Court, in the Manner ſpecified by the eighth Statute. This Committee is to meet every Saturday at Eleven o'Clock in the Forenoon, at the Infirmary, ‡ five Members of which, and the Chairman, namely ſix in the whole) ſhall be deemed ſufficient to tranſact the common Buſineſs at thoſe Times, when a *full Committee* [ſee Statute XI.] is not by theſe Statutes appointed.

X.

Buſineſs of the Committee.

THAT the weekly Committee regulate whatever relates to the Admiſſion and Diſcharge of Patients, inquire into the Behaviour of Officers and Servants, examine and paſs Accounts, order Payments, prepare what is requiſite for the Inſpection of general Courts, and tranſact ſuch other Affairs as ſhall be committed to them by general or ſpecial Courts:—But that no

‡ ☞ It was reſolved at the September Court, 1767, that four Members, with the Chairman, five in the whole, ſhould be deemed a *common* Committee.

Buſineſs

Buſineſs be tranſacted, except what is here ſpecified, without having been propoſed *in Form*, at leaſt a Week before-hand to a *full* Committee.

XI.

THAT a *full* Committee, by which is to be underſtood the Conſent of *twelve* or more Members, have Power to lay out, on Securities, as they ſhall think fit, ſuch Sums as ſhall be given by Will or otherwiſe to the Uſe of the Infirmary, and likewiſe any Overplus Money which ſhall remain in the Treaſurer's Hands; but that no Alterations, no additional Buildings, no new Purchaſes, except the Purchaſes here ſpecified, ſhall be made without the Directions of a *quarterly*, or *annual* Court, at which *eighteen* at leaſt ſhall be preſent, and the Majority conſenting. The Power of a full Committee

XII.

THAT the Committee ſhall hold a general Viſitation of all the *Out*, as well as the *In* Patients, on the Saturday or the Saturday ſe'ennight *preceding* every quarterly or annual Court. The Manner of the Viſitation is ſpecified in the Supplement. Viſitation of Patients

XIII.

THAT at every general Court or Committee, (the Names of all the Members preſent having been firſt entered in the Minutes) the Proceedings of the laſt general Court, and at every weekly Committee, the All Proceedings to be confirmed.

the Proceedings of the laſt weekly Committee ſhall be read, and that no Order, either of a general Court or Committee, ſhall continue longer in Force, unleſs confirmed by a ſubſequent general Court or Committee, under the Hand-Writing of the Chairman and one other Governor, and counterſigned by the Secretary: And in Caſe the *preceding* quarterly Court or Committee, ſhall think their Orders improperly reverſed by the *ſucceeding* Court or Committee, they have the Liberty of an *immediate* Appeal to the Viſitor. The Orders nevertheleſs of the *September* Court ſhall be obligatory without any Confirmation or Appeal.

XIV.

Index to the Minute-Book.

THAT a proper Index to the Minutes ſhall be made from Time to Time in the *foul* and tranſcribed into the *fair* Minute-Book, previous to every general Court, whether quarterly, ſpecial, or annual, that by ſuch an Aſſiſtance the Preſident or Chairman may more readily refer to any Tranſaction.

XV.

Chairman.

THAT the *Preſident* be *Chairman* at all Meetings, except in ſuch Caſes where an Appeal ſhall be made for the Deciſion of the Viſitor; [ſee Stat. VI.] and that he ſhall have the Liberty at the Meeting after the Confirmation of theſe Statutes, and at every

every September Court, of nominating for the enſuing Year, from either the *ſtanding* or *elected* Members of the Committee, a *Chairman*, to be approved by the ſaid Meeting or Court, who ſhall be conſidered as a *ſtanding* Officer, and preſide in his Abſence; but that the *ſame* Chairman ſhall not be nominated for *two* Years ſucceſſively; and in Caſe the *Preſident* ſhall omit or decline to nominate ſuch *Chairman*, or in Caſe the *Chairman* ſo nominated ſhould at any Time be abſent, the Majority at ſuch general Court, or weekly Committee, ſhall chuſe their *own* Chairman for that Day; and whoever preſides in the Chair ſhall have a caſting Vote at all Elections and on all Queſtions where the Votes are equal.

XVI.

THAT neither the *Preſident*, or his *Chairman*, or any other *acting* as Chairman, ſhall refuſe to propoſe any Queſtion (provided ſuch Queſtion be *ſeconded*) nor ſhall he have Power to adjourn or diſſolve any Meeting without the Conſent of a Majority, till the Buſineſs be wholly finiſhed; and in Caſe of ſuch Refuſal or Attempt to adjourn or diſſolve any Meeting, the Majority of thoſe preſent may conſtitute and appoint ſome other to preſide in the Chair in the ſame Manner as if the *firſt* Chairman was not then preſent. Regulation of the Chairman's Authority.

XVII.

Treaſurer and Aſſiſtant Treaſurer

THAT at the general Court in September, a Treaſurer and an Aſſiſtant-Treaſurer, ſhall be annually choſen by Ballot, out of ſuch Governors as are Inhabitants of the City or Suburbs of Saliſbury, and that each of the Treaſurers then elected ſhall join as Sureties for each other in a Bond of One Thouſand Pounds, or more, if required, for the due accounting for and paying the Money which either of them ſhall receive for the Uſe of the Infirmary; which Bond ſhall be executed either *then* or at the *firſt* weekly Committee after the ſaid Court, and that ſuch Bond ſhall be depoſited in the Hands of the *Viſitor*, or *Preſident*, ſubject to the Order of the September Court. † [But that no Treaſurer ſhall continue longer in office than *two* Years ſucceſſively, and that on the Expiration of his Office the *Aſſiſtant*-Treaſurer (if approved) ſhall ſucceed him; and the new Aſſiſtant be elected.]—But in Caſe either of the Treaſurer's, or the Aſſiſtant-Treaſurer's Death, the Survivor ſhall act *alone* till the annual Court in September. Both the Treaſurers during their Office are precluded from being Chairmen on any Occaſion whatever.

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† ☞ It was reſolved at the September Court, 1767, that the Words between the Crotchets ſhould no longer be in Force.

XVIII. THAT

XVIII.

THAT two Auditors be annually choſen every September Court, from the Members of the Committee, to inſpect and audit the Accounts of the Infirmary and to report the ſame from Time to Time, when required, and to tranſact ſuch other Buſineſs as is ſpecified in the Rules relating to the Auditors. But the ſame Perſons ſhall not be elected two Years ſucceſſively, or ever act during their Office, as Chairman. And in Caſe either of them ſhall die within the Year, another Auditor ſhall be appointed by the next quarterly Court, or by a *full* Committee. The two Auditors.

XIX.

THAT two of the Subſcribers (as they ſtand in the Liſt alphabetically) be appointed in Courſe at every weekly Committee, to viſit the Infirmary alternately, once every Day for the enſuing Week: That they have a printed Letter, ſigned by the Chairman and Secretary, delivered to them immediately, either by the Meſſenger or Porter, and if they are unwilling to attend, or cannot then engage to do it, the Committee ſhall appoint the next in Order in their Stead: And if one or both of theſe ſhould at any Time be indiſpoſed, or from any other Cauſe not be able to viſit the Infirmary, it is deſired, that he or they will appoint ſome other Subſcriber or Subſcribers to officiate in his or their Stead. Two Houſe Viſitors.

XX.

Phyſicians and Surgeons.

THAT there ſhall be no more than *two* Phyſicians and *two* Surgeons, and leſt by an Election of a Phyſician or Surgeon *extraordinary*, it ſhould be ſuppoſed that the Governors in *their* Opinion gave a Superiority to *one*, which might be detrimental to *others*, no Phyſician or Surgeon *extraordinary* ſhall ever be elected. Nor ſhall any Phyſician or Surgeon receive any Salary or Gratuity for his Services.

XXI.

Chaplain.

THAT ſo long as the annual Subſcriptions ſhall not be leſs than Eight Hundred Pounds, a *proper* Chaplain * ſhall be elected at every September Court, who will engage punctually to perform the Duties ſpecified in the Rules relating to the Chaplain; and in Caſe the Subſcriptions ſhould ever ſink below the Sum of Eight Hundred Pounds per Annum, the Clergy of SALISBURY ſhall then be deſired to attend as Chaplains by *Monthly* Rotation, unleſs a private Subſcription can be raiſed for the Support of a *conſtant* and *regular* Chaplain.

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* It is the Deſire of the Governors *ſo* to join the happy Purpoſes of a REFORMATORY with thoſe of an INFIRMARY, as not only to reſtore *bodily* Health, but to promote the *ſpiritual* Welfare of the Patients.

XXII. THAT

XXII.

THAT an Houſe Apothecary, Secretary, and Matron, be annually appointed by the September Court; and that a Porter, a Meſſenger, Nurſes, and all other common Servants be appointed by the Committee; a Week's Notice of ſuch an intended Appointment being affixed on the Infirmary Gate. *Houſe Apothecary, Secretary, Matron, and Servants.*

XXIII.

THAT a Superintending Apothecary be annually elected at the September Court, from the Apothecaries who reſide in Saliſbury; particularly from ſuch as are Subſcribers or Benefactors, and will, previous to his Election, promiſe to inſpect the Conduct of the Houſe Apothecary, and diſcharge ſuch other Offices as are ſpecified in the Rules for the Superintending Apothecary: But no one ſhall continue in this Office two Years *ſucceſſively*. *Superintending Apothecary.*

XXIV.

THAT whenever a Vacancy ſhall happen in the Office of Phyſician, Surgeon, Chaplain, Secretary, Apothecary, or Matron, a *ſpecial* Court, (unleſs a *quarterly* or the *annual* Court ſhould happen within a Month after ſuch a Vacancy) ſhall be ſummoned in the Manner ſpecified in the ſeventh Statute; but with this Difference, that inſtead of a Week's Notice, a Fortnight's, *Vacancies.*

or

or even a Month's Notice, (as ſhall appear moſt proper to the Committee) ſhall be given in the SALISBURY JOURNAL of the Day, on which it is propoſed to fill up the Vacancy, that all ſuch as are diſpoſed to offer themſelves, may have ſufficient Time to make Application.

XXV.

Suſpenſions or Removals

THAT the Secretary, Houſe Apothecary, or Matron, may be ſuſpended for Miſbehaviour by a *full* Committee, and they may appoint others to act during the Suſpenſion; but *any* Committee may, on a juſt Complaint, remove the Porter, Meſſenger, Nurſes, or any of the common Servants.

XXVI.

Addreſs to the Chairman.

THAT at all Meetings (whether Courts or Committee) the Governors ſhall be ſeated, and every one ſpeaking ſhall ſtand up and addreſs himſelf immediately to the *Chairman*, nor ſhall any one be allowed to ſpeak more than *twice* in a Debate without Permiſſion, and that when *two* ſhall offer to ſpeak at the ſame Time, the *Preſident* (or *Chairman*) ſhall direct which of them is to proceed; nor is any one to be interrupted by another during the Time of ſpeaking, and the Preſident, his Chairman, or any other acting in their Stead, are particularly to maintain the Authority of this Statute.

XXVII. THAT

XXVII.

THAT no one, whether Governor or Tradeſman, ſhall be preſent either at the Courts or Committee, when any Caſe or Claim of his is under Conſideration, except when he ſhall be deſired to attend; nor ſhall any one who practices as Phyſician, Surgeon, or Apothecary, either in the Infirmary or out of it, be capable of being elected, or of acting as a Member of the Committee; they ſhall nevertheleſs be preſent and intitled to the ſame Privileges as other Governors at the general Courts, except in Caſes as before excepted.

None preſent when perſonally concerned.

XXVIII.

THAT however *unanimous* the Courts or Committee may *appear*, no Election whatever, no Preference of one Tradeſman to another, where the Prices offered to the Courts or Committee are equal, no Suſpenſion of any Officer or Servant, ſhall be deemed valid, except the Votes are taken by Ballot, and it is entered in the Minutes that this Method was obſerved, nor ſhall Proxies be allowed either at general or ſpecial Courts, or at the Committee.

All Elections, &c. by Ballot.

XXIX.

THAT a Report of the State of the Infirmary, and of the Number of Patients received and diſcharged within the Year, with an Abſtract of the Proceedings of the Governors, and of the Accounts of the Infirmary,

Auditors Report annually printed.

firmary, be drawn up every Year at the September Court by the Auditors and ſuch Aſſiſtants as they ſhall require, and that it be printed and ſome of the moſt intereſting Particulars of it read before the Preſident and Governors at the Anniverſary Meeting.

XXX.

Anniverſary.

THAT an Anniverſary Meeting of all the Contributors ſhall be held on a Day to be fixed every Year for the September Court, not ſooner than the *ſixteenth* of that Month, nor later than the *thirtieth*, and that the Preſident ſhall be deſired at the quarterly Court in July, to requeſt ſome Clergyman to preach a Sermon on the Occaſion, before the Society, at the Cathedral Church, in SALISBURY, after which a Collection ſhall be made at the Church-Doors.

XXXI.

Rules read weekly in the Wards.

THAT the *Rules* relating to the Conduct of the Patients and Nurſes, ſhall be fairly tranſcribed by the Secretary, framed and hung up in each Ward, which Rules ſhall be publickly read every Monday Morning to the Men Patients by the Houſe Apothecary, and to the Women by the Matron, that no Patient or Nurſe may plead Ignorance.

XXXII.

The Rules, how altered, or made.

THAT the Execution of any of the *Rules* for the Government of the Infirmary may be

be ſuſpended, and new ones may temporarily be added on due Notice, [ſee Stat. VII.] with the Conſent of * Eighteen aſſembled at any of the *quarterly* Courts; but ſuch Alterations ſhall not be valid any longer than till the *annual* Court in September, unleſs confirmed by the ſame Number of Governors at that Court; in which *alone* is veſted the Power of making and repealing Statutes and Rules.

XXXIII.

THAT no STATUTES ſhall be made, altered, or repealed, at any other Time than at the September Court, nor even then unleſs it ſhall be with the Conſent of thirty or more Governors, and that all *Rules* and *Orders* hereafter made in any other Manner than is preſcribed by theſe Statutes ſhall be null and void. The Statutes. how made or repealed

N. B. The Treaſurer or Chairman may ſummon by the Meſſenger a full *Committee, whenever they think proper to propoſe any particular Buſineſs; and if this* full *Committee agree to ſuch a Propoſal, the next weekly Committee may carry it into Execution, even ſuppoſing that it ſhould be but a* ſmall *Committee; and ſhould this* full *Committee, thus ſummoned by the Treaſurer or Chair-*

☞ * It was reſolved at the September Court, 1767, that *twelve* ſhould be the Number inſtead of *eighteen*.

man, agree to any Thing unſtatutable or improper, this Week's Notice (the Time allowed by Statute X.*) and the Knowledge of the Affair to be tranſacted at the enſuing Committee, would probably bring a greater Number to oppoſe ſuch a Motion.*

RULES

RULES,

FOR THE

GOVERNMENT

OF THE

SALISBURY INFIRMARY,

(Any of which may be ſuſpended, or new ones temporarily *added on due Notice (ſee Statute* VII.) *with the Conſent of* twelve *Governors aſſembled at one of the quarterly Courts—But ſuch Alterations ſhall not be valid any longer than the September Court, unleſs confirmed by the ſame Number of Governors at* that *Court, (ſee Statute* XXXII.)

GENERAL RULES.

I.

Time of paying Subſcriptions.

THAT every Subſcriber, not living *in* or *near* SALISBURY, be deſired to name ſome Inhabitant of that City, who may pay his Subſcription either to the Treaſurer or Aſſiſtant-Treaſurer in Advance, and that all Subſcriptions ſhall be deemed to commence from the *firſt* of September; but that Subſcriptions ſhall be received at all Times, and whoever ſubſcribes before or after the *firſt* of September, ſhall have it in his Choice, whether his Subſcription ſhall commence

from the *preceding* or *following* September.

2.

Monitory Letter ſent to ſuch as are in Arrear.

THAT to all whoſe Subſcriptions ſhall be in Arrear, a monitory Letter ſhall be ſent by the quarterly Court, on the Saturday after Chriſtmas-Day, and again by the quarterly Court in July, (the Form of which ſee in the Supplement) to prevent further Delay of Payment; and after ſuch Letter has been ſent for three Years without Effect, the Name of ſuch Subſcriber ſhall be eraſed from the Liſt; as ſhall likewiſe the Names of all ſuch as are dead, or have withdrawn their Subſcriptions.

3.

Inventory of the Furniture, &c. kept.

THAT an Inventory be kept by the Secretary, and a Copy thereof by the Matron, (both ſigned by the Auditors) of all the Houſhold Goods and Furniture of the Infirmary, and that once a Year at ſome convenient Time before the September Court, the Auditors cauſe a freſh Inventory to be made, and compare it with that of the preceding Year, as well as with the Account of what has been purchaſed ſince, and that as often as any Thing ſhall be miſſing, the Matron ſhall immediately declare it to one of the Houſe Viſitors, who will report it to the next Committee, that a Supply may be provided.

4. THAT

4.

Method of dealing with Tradeſmen.

THAT the Method of dealing with Tradeſmen, (unleſs when the Circumſtances or Commodity require otherwiſe) will be to give public Notice in the SALISBURY JOURNAL, before any of the quarterly Courts, or September Court, of the Proviſions and Goods wanted, and that ſuch Tradeſmen as are willing to furniſh the ſame, may bring a Propoſal (ſealed) to the Secretary at the Day fixed: And all Partiality for any particular Tradeſman will be prevented as much as poſſible. [See Statute XXVIII.]

5.

Neither Matron or Servants to receive any Gratuity.

THAT neither the Matron, or any other belonging to the Infirmary, ſhall at any Time preſume to take of any Tradeſman, Patient, Servant, or Stranger, any Fee, Reward, or Gratuity of any Kind, directly or indirectly, for any Service done, or to be done, on Account of the Infirmary.

6.

Apothecary, Matron and Servants not to be encumbered with Children.

THAT the Houſe Apothecary, Matron, and all concerned as Servants living in the Infirmary, be free from the Burthen of Children, or the Care of a Family.

7.

Patients Diet directed by the Phyſicians.

THAT the Appointment of the particular Diet of the Patients be referred to their reſpective Phyſicians, and that no other

other Proviſions or Liquors be brought them on any Pretence whatſoever.

8.

Hot and cold Baths, Bagnio and Sweating-Chair.

THAT any one may uſe the hot or cold Bath when they are not wanted for the Patients, paying for the cold Bath a Guinea per Year, or Six-pence every Time, and for the hot Bath, the Bagnio, and the Sweating-Chair, one Shilling and Six-pence each, adding Six-pence more when the Fire is made on Purpoſe, which Sums the Apothecary ſhall receive and pay the laſt Saturday in every Month to the Committee:—But that the Patients ſhall never be prevented from bathing or ſweating at their appointed Hours by any Perſon whatever.

9.

Charity-Boxes fixed in the Churches and at the Inns.

THAT Charity-Boxes be fixed at ſuch Places as ſhall be judged moſt convenient by the Committee, particularly at the Entrance into the Infirmary, at the Cathedral, and other Churches, and in ſome Rooms of the moſt frequented Inns, and that there ſhall be two Keys to each Box, one of which ſhall be kept by the Treaſurer, and the other by the Chairman; and that ſuch of theſe Boxes as ſhall be judged proper, may be opened either quarterly or annually, or at ſuch other Times as the Committee ſhall think neceſſary; and the Money therein collected ſhall be applied to the Uſe of the

the Infirmary; and on the Front of each Box ſhall be printed this Inſcription, FOR THE BENEFIT OF THE SALISBURY INFIRMARY.

10.

THAT none, except ſuch are employed in the neceſſary Buſineſs of the Infirmary, be allowed to go into the Wards before Eleven o'Clock in the Morning, nor at any other Time without a Guide appointed by the Matron; and that no one be admitted into any of the Wards on a Sunday, unleſs in ſuch particular Caſes as the Matron in her Diſcretion ſhall think fit. No Admiſſion for Strangers till after Eleven.

11.

THAT the Duty of Family Prayer be obſerved every Evening, at a convenient Hour, by the Apothecary, Matron, Nurſes, Porter, Meſſenger, and other Servants, which Prayers ſhall be read by the Apothecary, or in his Abſence by the Matron. Family Prayers to be obſerved.

12.

THAT neither the Apothecary, Secretary, Matron, or other Servant, ſhall be intitled to a Gratuity, unleſs they ſhall complete the Year in the Service of the Infirmary, and diſcharge their Duty entirely to the Satisfaction of the Governors; and that the Chairman at the firſt Agreement with any new Servants, make them thoroughly Gratuities given as a Reward for Merit.

thoroughly to underſtand that the Gratuity is not be paid of Courſe, and as their Due, but as a Reward for Merit.

‡ 13.

THAT in the Apothecary's and Matron's Incident Book, no ſingle Article ſhall ever exceed the Sum of ten Shillings, without an expreſs Order from the Committee, that ſuch Book be laid before the Committee every Week, and the Account diſcharged the *laſt* Saturday in every Month, whether audited or not. And the Treaſurer is not to advance any Money on Account, without an Order of the Committee properly ſigned: Nor is he to pay any Bills, except to the London or other diſtant Tradeſmen, but at the Infirmary, on the laſt Saturday in every Month.

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‡ This Rule was added by the September Court, 1767.

RULES

RULES

FOR THE

Admiſſion and Diſcharge of PATIENTS.

1.

THAT the Patients be admitted and diſcharged every Saturday by the Committee, between the Hours of Eleven and One; and that none be admitted after Twelve unleſs on ſome extraordinary Occaſions; nor can they be admitted after One, as the Committee will be then adjourned.

2.

No Patient is to be relieved at this Infirmary who is able during the Time of Cure to ſubſiſt himſelf, and pay for Advice and Medicines.

3.

No *Security-Money*, ‡ will be required, either for the neceſſary Removals of Patients who live at a Diſtance, or for Burial in Caſe of their Deaths.

‡ Though no *Security-Money*, or *Promiſſory-Note* for the Payment of it, will be required, as it ſubjects the poor Patients frequently to great Inconveniencies in order to obtain either the one or the other, it is nevertheleſs expected, that the friends of thoſe who die in the Infirmary (or the Pariſh Officers to whom they belong) will either bury the Corpſe, or defray the Expences of the Burial, paid by the Society. And if a diſtant Patient on his Diſcharge be not removed, the Governors will ſend ſuch Patient Home at the Pariſh Expence, by an Order from a Juſtice of Peace.

4.

THAT no Patient ſhall be admitted but by Recommendation of a Subſcriber, or Benefactor, unleſs in Caſes which admit of no Delay; in which Caſes the Houſe Apothecary and Matron may receive Patients, giving immediate Notice to the Phyſician or Surgeon of the Week.

‡ 5.

THAT for every Guinea ſubſcribed, and every 25l. given in Benefaction, the Subſcriber or Benefactor ſhall have a Right of recommending one In Patient in every Year, not only from the Town or Pariſh where ſuch Subſcriber or Benefactor has any Dwelling or Property, but from any other Town or Pariſh, provided that either the Pariſh, the Clergyman, or ſome Reſident or Proprietor in that Pariſh, has ſubſcribed at leaſt a Guinea: And every Subſcriber of two Guineas, or more, per Ann. and every Benefactor of 50l. * given at one Time, ſhall be allowed to recommend two or more Patients, in the ſame Manner and Proportion. But that none, except Contri-

‡ The Alteration in this *fifth* Rule, as it now ſtands, was propoſed to a Committee by the Compiler of theſe Statutes, and by them recommended to the September Court in 1767, who approved it.

* Before the Compilation of theſe Statutes it was reſolved at a general Meeting of the Subſcribers and Benefactors, "That as the Benefactions towards the Deſign of eſtabliſhing a General Infirmary at Saliſbury, are large in Proportion to the annual Subſcriptions, which do not yet amount to a Sum adequate to the intended Eſtabliſhment, no Benefactor of leſs than Fifty Pounds, given at one Time, ſhall be a *Governor* by Virtue of his Benefaction, and that ſuch a Benefactor ſhall have no greater Privileges than a Subſcriber of Two Guineas."

butors

butors of five Guineas, and thoſe who have no Property in the County of Wilts, or the adjoining Counties, ſhall recommend without Limitation of Place, or any of the aforeſaid Reſtrictions; nor ſhall any Subſcriber of leſs than five Guineas ever have more than one Patient in the Infirmary at one Time; nor ſhall even a Subſcriber of five Guineas or upwards have more than two Patients in the Infirmary at one Time. Out Patients ſhall be recommended by the Subſcribers without Limitation of Place or Number, ſubject, however, to the Diſcretion of the Committee, who will determine according to the Number of Out Patients then on the Liſt.——Any Perſon abſent from Home, may depute another to recommend in his Stead during ſuch Abſence; the Form of which Deputation may be ſeen in the Supplement.

☞ The Reaſonableneſs of the Reſtriction above-mentioned will be evident, when it is conſidered, that without it, Subſcribers might comply with Solicitations to recommend Patients from the Pariſhes of ſuch as are themſelves well able to ſubſcribe towards the Relief of the Poor; for it has been found by Experience at other Infirmaries, that in ſome Places neither the Pariſh, conſidered as a Pariſh, nor any ſingle Member of it, will ſubſcribe to the Infirmary, ſo long as Recommendations are to be obtained from others.

6.

THAT the Phyſicians and Surgeons of the Infirmary, during their Attendance, whether they are Subſcribers or not, ſhall have the ſame Privilege of recommending Patients as a Governor who ſubſcribes Two Guineas, and that on a Suppoſition they

they are Subſcribers, they ſhall recommend over and above their Privilege in Proportion to their Subſcriptions.

7.

THAT no domeſtic Servants ſhall, merely on that Account, be excluded the Benefit of this Infirmary; but that it ſhall be left to the Determination of the Committee, how far the Servant recommended *is*, or is *not*, a proper Object; which Committee will always conſider, that it is contrary to the Intention of this Charity to relieve thoſe who are able to pay for Relief; and it is reaſonable to ſuppoſe that all Maſters (whether Subſcribers or not) who are in affluent Circumſtances, and have hitherto been accuſtomed to pay for their Servants, will not deſire them to be relieved at the public Expence, to the Detriment of more neceſſitous Objects, and to the Diſadvantage of the Faculty, particularly of the Surgeons, who give their Attendance gratis.

8.

THAT no Subſcriber's Recommendation be accepted (or Governor's Vote permitted) while his Subſcription is in Arrear; and that an alphabetical Liſt of all ſuch be written by the Secretary, and laid before the Chairman of the Committee, that he may immediately refer to any Name whoſe Subſcription is unpaid.

9.

THAT a Letter, ſigned by the Chairman, and counterſigned by the Secretary, (Forms of which ſee in the Supplement) be ſent to every Recommender,

mender, when the Patient he recommended is either poſtponed or rejected; and that the like Notice be given to the Recommender when there are any *particular* Circumſtances, or Miſbehaviour, which render it neceſſary to diſcharge any of the Patients.

10.

THAT thoſe who recommend Patients from diſtant Places, be deſired to ſend a ſhort State of the Caſe, drawn up by ſome Phyſician, Surgeon, or Apothecary, *(Poſt paid)* to which an Anſwer ſhall be returned whether and when they ſhall be admitted. But that the Committee be at full Liberty to reject ſuch Patients if Caſes ſhall appear to have been miſrepreſented; nor will any Anſwer be ſent to the Letter of which the Poſtage or Carriage is not paid.

11.

THAT when there ſhall be Want of Room in the Infirmary for the Admiſſion of all duly recommended and qualified to be In Patients, the Preference ſhall in Caſes of equal Exigency be given

Firſt, to thoſe who live at the greateſt Diſtance.

Secondly, to thoſe recommended by ſuch Subſcribers and Benefactors, as have not recommended any In Patients within the Year.

Thirdly, to thoſe recommended by the largeſt Contributors.

12. THAT

12.

THAT Patients, duly recommended and qualified, who cannot be admitted for Want of Room, be entered into the Books as In Patients, and received into the Houſe by the Matron without Order, on the firſt Vacancies (whether on the next diſcharging Day, or before); and in the mean Time ſhall be treated as Out Patients; and that Patients ſent from diſtant Places be (when the Urgency of a Caſe requires it) ſupplied with the Proviſions of the Infirmary and attended by the Houſe Apothecary, provided the Lodgings are taken for them near the Infirmary, with the Approbation of the Committee.

13.

THAT one Bed in each Ward be reſerved as a Proviſion for ſuch Accidents as require immediate Relief, and for ſuch medical Caſes as will admit of no Delay.

14.

THAT no Woman big with Child, no Child under ſeven Years of Age (except in very extraordinary Caſes, ſuch as Fractures, and the Stone in the Bladder, or where Couching, Trepanning, or Amputation, or other Operations, which are neceſſary to be performed in the Infirmary) none who are diſordered in their Senſes, ſuſpected to have the Small-Pox, Itch, or other infectious Diſtempers, having habitual Ulcers in the Legs, Cancers not admitting Operation, Conſumptions, or Dropſies in their laſt Stages, Epileptic or other Fits, in a dying Condition, or judged incurable, be

be admitted as In Patients, or (if inadvertently admitted) be ſuffered to continue.

15.

THAT no Soldier be admitted an In Patient, until his Officer has engaged to pay his Subſiſtence Money to the Committee during ſuch Time as he ſhall continue there, except Soldiers on Furlough, where there is no Officer at Hand to engage for them.

16.

THAT all ſuch as are admitted into the Infirmary, and in two Months receive no Benefit, ſhall of Courſe be diſcharged, unleſs the Phyſicians or Surgeons certify to the Committee that there is a Probability of a Cure, or of conſiderable Relief.

17.

THAT Dr. STONHOUSE's FRIENDLY ADVICE TO A PATIENT, WITH DIRECTIONS TO THE UNINSTRUCTED, † ſhall be given by the Chairman to every *In* and *Out* Patient *at Admiſſion*, and that BP. GIBSON's SERIOUS ADVICE TO SUCH AS ARE LATELY RECOVERED FROM SICKNESS, be given to *all* who ſhall be diſcharged *cured*.

18.

THAT all Patients who are diſcharged cured, or greatly relieved, ſhall be injoined by the Chair-

† This little Tract was directed by the general Meeting of Governors on Nov. 11, 1766, to be given to every *In* and *Out* Patient, and inſerted accordingly in this Rule, purſuant to their Order.

man

man to return Thanks in their reſpective Places of Worſhip, and that a printed Form (as in the Supplement) be given them to be preſented to their Miniſters for that Purpoſe.———Another Form ſhall be ſent to the Cathedral, that their public Thanks may likewiſe be returned *there*.

RULES

FOR THE

AUDITORS.

I.*

THAT one of the Auditors viſit the Infirmary once every Week (and that this be done alternately either by Months, or by Quarters, as ſhall be moſt agreeable to themſelves) and that the acting Auditor, in Caſe of Abſence or Indiſpoſition, ſhall engage his Colleague, or depute ſome other to *officiate* in his Stead, or on a Suppoſition they ſhould both be abſent at the ſame Time, they ſhall engage one, who ſhall be approved of by the Committee to act during ſuch Abſence, and that the acting Auditor examine the Entries which are made in the ſeveral Books, and ſee that every

* The Meaning of this Rule is more fully explained in this ſecond Edition.

Thing

Thing be properly regiſtered, and that there be no Miſtakes, particularly that the Payments tally with the Vouchers in the *Receipt* Book.

2.

THAT he take an Account at proper Times of the Arrears, and of the Goods and Utenſils brought into the Infirmary.

3.

THAT he examine all Bills, and ſign them, before they are brought to the Committee; and ſee that the Weight and Meaſure of the Proviſions, and all other Neceſſaries agree with the Matron's *Check-Book:* He is likewiſe to examine the Apothecary's and Matron's Diet Books, and ſee that they agree; from which Books he is likewiſe to obſerve that the Conſumption of Bread and Meat does not exceed the ſtated Allowances for the Patients, and the like with reſpect to the Servants. The Method of doing this may be ſeen in the Supplement.

4.

THAT he inquire whether any Orders be unexecuted, or Bills unpaid, and enter in the Memorandum-Book a Report of theſe, or any other Articles which relate to the Œconomy or Government of the Infirmary, and that he occaſionally inſpect the Proviſions and taſte the Malt Liquor.

RULES
FOR THE
CHAPLAIN.

1.

THAT the Chaplain or Viſiting Clergyman, (ſee Statute XXI.) ſhall read a Form of Prayer, compiled for the Uſe of the Patients, every Morning, Tueſdays and Saturdays excepted, which are the Admiſſion and Conſultation Mornings) between the Hours of Eleven and One, and when prevented, he is to provide another in his Stead.

2.

THAT the Communion be adminiſtered the laſt Sunday in every Month, and a Sermon preached every Sunday Evening, at ſuch a ſtated Hour as ſhall be moſt convenient to the Clergyman, with the Approbation of the Committee.

3.

THAT on Tueſday and Saturday in the Afternoon (Morning Prayers being on thoſe Days omitted) at ſuch Hour as he ſhall fix, and to be approved by the Committee, ſuch a Chapter, or Part of a Chapter, out of the New Teſtament, ſhall

ſhall be explained as he may think moſt conducive to the Improvement and Conſolation of the Patients. But if Wedneſdays and Fridays are more eligible, he ſhall be at Liberty to do the Duty on thoſe Days.

4.

THAT he give the Communion, on any particular Emergency, when deſired, as likewiſe ſuch other ſpiritual Aſſiſtances to the Sick as the Nature of his Function and the Want of the Patients may require, and that he bury the Dead.

That the Salary of the Chaplain be 30l. per Annum.

RULES

FOR THE

PHYSICIANS.

1.

THAT the Phyſicians attend by weekly Rotation every Saturday by Eleven o'Clock in the Forenoon, to examine thoſe who ſhall be recommended for Patients, to certify their Opinions of the Caſes to the Committee, and to preſcribe for ſuch as ſhall be admitted.

2.

THAT they propoſe no Patients to be admitted into the Infirmary by whomſoever † recommended, whoſe Caſes will allow of the ſame Relief with Regard to Advice and Medicines as *Out* Patients.

3.

THAT *both* the Phyſicians, with the Surgeons, meet at the Infirmary every Tueſday Morning at Ten of the Clock, and walk together through all the Wards, in order to conſult on ſuch Caſes as require Conſultation; after which, they are to preſcribe for ſuch *Out* Patients as they had ordered on the preceding Saturday then to attend them, and to give a Liſt to the Apothecary of ſuch Patients as are proper to be diſcharged the Saturday following; and that they viſit their reſpective Patients at ſuch other Times as they judge neceſſary, or ſhall have Notice of ſuch Neceſſity from the Apothecary.

4.

THAT all the In Patients, during their Continuance, be under the Care of the Phyſician whoſe Turn it was to attend when they were admitted; but that the Out Patients be under the Care of *both* the Phyſicians; and while one of them is admitting the Patients on a Saturday, the other ſhall be preſcribing for the Out Patients. And after the Admiſſion, the receiving Phyſician

† It muſt always be left to the Judgment of the receiving Phyſician and Surgeon, not only whether the Patients recommended ought to be admitted *In* or *Out* Patients, but whether they are to be admitted *at all*.

ſhall

ſhall aſſiſt the other in the Diſpatch of the Out Patients, if neceſſary; for which Reaſon all the *Town* Out Patients ſhall be kept in one Book, and the Country Out Patients in the other. The *Country* Out Patients ſhall be ſerved firſt, and of them the Women ſhall have their Medicines diſpenſed before the Men.

5.

THAT the Phyſicians ſhall be conſtantly referred to in all difficult and mixed Caſes by the Surgeons, and ſhall jointly conſult with them; but that no internal Medicines ſhall be adminiſtered by the Surgeons, or be diſpenſed to them by the Houſe Apothecary but with the Direction of a Phyſician, unleſs on Caſualties, when Patients are ſuddenly brought into the Infirmary, or where a chirurgical Caſe inſtantly requires the Adminiſtration of internal Medicines at a Time when the Phyſicians cannot conveniently be conſulted.

6.

THAT each Phyſician, whoſe Buſineſs or Indiſpoſition ſhall oblige him to be abſent, engage his Colleague to attend for him.

RULES
FOR THE
SURGEONS.

1.

THAT the Surgeons attend by weekly Rotation, every Saturday from Eleven till Twelve that is during the Time the Receiving-Phyſician continues to admit the Patients; and that they *both* attend every Tueſday Morning at Ten o'Clock, in Order to a general Conſultation.

2.

THAT each of them take Care of the Patients admitted on the Day of his Attendance; and that they dreſs the Patients every Day before Eleven o'Clock, and that no Out Patient ſhall be dreſſed, who is not at the Infirmary before that Hour.

3.

THAT no Amputation, or other principal Operation, be performed in the Infirmary without a previous Conſultation of all the Phyſicians and Surgeons belonging to it, except on ſome ſudden Accident, the Phyſicians and other Surgeons being then out of Town.

4. THAT

4.

THAT each Surgeon be allowed to introduce two Pupils, with one Apprentice, and no more, whoſe Names ſhall be firſt ſignified to the Committee, and entered in their Minutes, as having their Permiſſion to attend at the Infirmary: And that ſuch Surgeon ſhall be permitted to take Money for their Inſtruction. But that no Pupils or Apprentice are to dreſs the Patients, but under the Direction of one of the ſtated Surgeons. Nor are the Surgeons ever to ſuffer ſuch Pupils or Apprentices to perform any principal Operation.

5.

NONE ſhall be permitted, except the Phyſicians, the Apothecary and his Apprentice or Pupil, the Surgeons Apprentices or Pupils, to ſee either the great Operations, or common Proceedings of the Surgeons, without their Approbation.

6.

THAT each Surgeon, whoſe Buſineſs or Indiſpoſition ſhall oblige him to be abſent, engage the other Surgeon to inſpect the Proceedings, that the Patients may not be left to the ſole Management of the Pupils and Apprentices.

RULES

FOR THE

HOUSE APOTHECARY.

1.

THAT the Apothecary ſhall fix two Tickets on each Patient's Bed, one ſpecifying the Name of the Patient, together with that of the Phyſician or Surgeon, or *both* if the Caſe be partly medical and partly chirurgical, and the other the Diet, according to the Preſcription of the Phyſicians, and he ſhall take Care that the Caſes ſo fixed exactly correſpond with the Phyſician's Book, and ſhall give a Liſt thereof to the Matron on each preſcribing Day.

2.

THAT he keep a Diet-Book of the Number of Patients on each Diet, according to the Entrances in the Phyſicians Books.

3.

THAT he make a Report to the Committee of any Patients, who ſhall have been received into the Infirmary during the foregoing Week, and deliver a Liſt of ſuch Patients as have been in the Infirmary two Months.

4. THAT

4.

THAT he go into the Wards every Morning, and enquire into the reſpective State of the Patients Healths, whether the Medicines preſcribed have been taken, what Effect they have had, and that he make a Report of whatever Circumſtances may be neceſſary to the Phyſicians.

5.

THAT he do not preſume to practiſe as an Apothecary out of the Infirmary, or attend any other Buſineſs than that for which he was appointed by the Governors.

6.

THAT he do not ſuffer any Apothecary, or others, to inſpect the Phyſicians Books or Pharmacopœia, without Leave firſt obtained from the Phyſicians themſelves.

7.

THAT he take Care of the Diſpenſatory (or Shop) Utenſils, and Medicines, that none of them be waſted, ſpoiled, or embezzled; and that he make up and deliver out the Medicines according to the Direction of the Phyſicians only, except in ſuch Caſes as are mentioned in the fifth Rule concerning the Phyſicians. That whatever Drugs are wanted, ſhall be bought by Order of the Phyſicians and Superintending Apothecary, and of Druggiſts to be approved by the Committee, and a Liſt of ſuch Orders ſhall be ſigned by the Phyſicians, the Superintending Apothecary, and Chairman.

8.

THAT he never be employed to buy any Drugs or Medicines for the Uſe of the Infirmary (except when ſuch are wanted for immediate Uſe, and then he ſhall have an Order for it under the Hand Writing of one of the Phyſicians); and that no Drugs or Medicines brought into the Diſpenſatory, (or Shop) ſhall be put into their Places, till they have been firſt inſpected by the Phyſicians and the *Superintending* Apothecary.

9.

THAT on a Suppoſition any Medicine ſhould be wanted for immediate Uſe, the Apothecary ſhall pay ready Money for ſuch Medicine; and if any Apothecary in the City ſhould, from a Deficiency in any particular Medicine, deſire a Supply from the Infirmary for his immediate Uſe, ſuch Apothecary ſhall in like Manner pay ready Money for it; but that no borrowing or lending of Drugs, ſhall, on any Pretence, be permitted.

10.

THAT the Apothecary never be abſent from the Infirmary above two Hours at a Time, without Leave from the Chairman, Phyſicians, or Committee, which Leave ſhall be entered in the Houſe Viſitors Book, and ſigned by them, expreſſing the Time *from* which, and the Time *to* which, he deſires ſuch Leave; and that he never be abſent on *any* Account, without acquainting the Matron where he is to be found; nor ſhall he and ſhe be out at the ſame Time. That he be always at Home when the Phyſicians and Surgeons attend, and

and never be out of the Infirmary after Ten of the Clock in the Evening. That whenever he obtains Leave of Abſence from the Committee for any Time, he ſhall nominate another Apothecary, who ſhall be approved by the Committee and the Phyſicians, to officiate in his Stead.

II.

THAT no one ſhall be elected Apothecary to this Infirmary, who has not ſerved a regular Apprenticeſhip, and been afterwards employed as an Apothecary for at leaſt ſeven Years.

12.

THAT the Salary * of the Houſe Apothecary be thirty Pounds a Year, with a Gratuity of ten Pounds, provided he ſtays twelve Months complete, and behaves to the Satisfaction of the Governors, but not elſe; and that he have his Diet, Waſhing, and Lodging, at the Infirmary; and that he ſhall, moreover, be allowed the Liberty of taking a Pupil, and Money for his Inſtruction, provided ſuch Pupil either pays the Society for his Board, or reſides out of the Infirmary. But the Apothecary

* It was reſolved at a general Meeting, that a quarterly or ſpecial Court ſhould have a diſcretionary Power, ſubject nevertheleſs to the Authority of the September Courts, of raiſing the Salary of the Apothecary, if they judged it neceſſary, to forty Pounds, with a Gratuity of ten Pounds; but on a Suppoſition that from Increaſe of Buſineſs, or other Circumſtances, the Society ſhould ever allow him the Privilege of an Apprentice, and of taking Money with him for Inſtruction and Maintenance in the Infirmary, no Gratuity ſhall be given ſo long as ſuch Apprentice continues with him, as the Apothecary will reap ſuperior Advantage, and as the Society will be at the Expence of boarding ſuch Apprentice.

ſhall not have the Liberty of taking an Apprentice, to be maintained at the Expence of the Society, without the particular Favour and Appointment of the Governors aſſembled at a general or ſpecial Court; nor ſhall the Apothecary ever be permitted to have both Apprentice and Pupil at the ſame Time.

RULES

FOR THE

SUPERINTENDING APOTHECARY.

1.

THAT the Superintending Apothecary occaſionally ſee (particularly on Mondays in the Afternoon, when convenient to him) that the Houſe Apothecary has done his Duty, and that every Thing, both in the Diſpenſatory, (or Shop) Elaboratory and Store-Room, is kept in proper Order, and particularly that no Drug is put into a Drawer without its proper Title.

2.

THAT he make a Memorandum of ſuch Supplies as are wanted, and taſte the Medicines moſt liable to be damaged, throwing away ſuch as are decayed; that he examine the Druggiſts and Chymiſts Bills, and ſee that there is no Impoſition either

ther in the Goodneſs or Price of the Commodities, and that he enter his Obſervations in a Book to be kept for that Purpoſe, for the Inſpection of the Committee and Phyſicians.

3.

THAT on a Suppoſition he is prevented from giving his Aſſiſtance by any long Indiſpoſition, the Committee ſhall appoint another to officiate in his Stead during ſuch Indiſpoſition; and in Caſe of his wilful Non-Attendance for a Month, the Committee ſhall appoint another in his Room, who will engage to diſcharge this Office till the annual Election of Officers at the September Court.

RULES

FOR THE

SECRETARY.

1.

THAT the Secretary attend at every weekly Committee, and ſpecial or general Court, to minute down and regiſter ſuch Proceedings as he ſhall be then directed, and to produce the Books and Accounts of the Society, fairly written.

2.

THAT he keep a fair Caſh Book, in which all Sums received or paid by the Treaſurer, or Aſſiſtant

tant-Treaſurer, are to be entered, and the Account balanced at every general Court; and moreover a Ledger-Book, or Alphabetical Regiſter of Subſcribers, and their Subſcriptions, (commonly called the *Arrear Book*) ſhewing for what Years they are paid, and referring to the Pages debited in the Caſh Book, that the Subſcriptions in Arrear may from thence be readily known, which Books are to be duly entered up every Week, and ſubjected to the Inſpection and Examination of the Auditors.

3.

THAT he enter in a Regiſter the Names of the Patients who ſhall be received into the Infirmary, the Pariſh to which they belong, their Age and Diſtemper, when admitted, when diſcharged, and in what State.

4.

THAT he ſend, either by the Meſſenger, or by the Porter, a Notice in Writing, every Saturday, to the Houſe Viſitors, who are appointed for the following Week.

5.

THAT he keep in a little Book allotted for that Purpoſe, a Copy of any Statute or Rule which ſhall be repealed, altered, or added, that the Governors may immediately turn to any particular Variation, and ſee what Improvements have been made from the firſt Eſtabliſhment; and that whenever a new Edition of the Statutes and Rules ſhall be

be required, theſe Variations ſhall be printed in their *proper* Places.

6.

THAT he do not preſume to divulge any of the Proceedings of the Governors, or to report any Thing which may be ſaid in Relation to Tradeſmen and others, under Pain of immediate Diſmiſſion.

7.

THAT his ſtanding Salary be twelve Pounds, with a Gratuity of four Pounds, provided he completes the Year in the Service of the Infirmary, and gives Satisfaction to the Governors.

RULES

FOR THE

MATRON.

1.

THAT the Matron take Care of all the Houſhold Goods and Furniture, according to the Inventory delivered to her, and that ſhe be reſponſible for them whenever required.

2. THAT

2.

THAT ſhe weigh and meaſure all the Proviſions and other Neceſſaries, which are brought into the Infirmary, and keep a daily Account of them in the CHECK-BOOK, and lay it before the weekly Committee every Saturday, and that ſhe never ſufferany of the Proviſions, Utenſils, or Goods, to be carried out.

3.

THAT ſhe viſit the Wards and Offices every Day; that ſhe take Care that the Chambers, Beds, Cloaths, Linen, and every Thing elſe within the Infirmary, be kept neat and clean.

4.

THAT ſhe keep a Diet Book, correſpondent to that of the Apothecary's, by which the Number of Patients on each Diet may be known; and in which the Diſtribution of the Proviſions may diſtinctly appear.

5.

THAT ſhe cauſe the Names of the Patients to be called over in each Ward every Morning and Evening, and enter in the Houſe Viſitors Books the Names of thoſe who are abſent.

6.

THAT ſhe take Care of the Keys of the Doors, and ſee that the outer Gate be always locked at Nine in the Evening, and not opened before Seven in the Morning, from Michaelmas to Lady-Day,

Day, and locked at Ten in the Evening, and not opened before Six in the Morning, from Lady-Day to Michaelmas.

7.

THAT ſhe ſee that all the Nurſes, Servants, and Patients, do their Duty, and obſerve the Rules of the Infirmary, and that in Caſes of Miſbehaviour and Neglect, ſhe acquaint the Houſe Viſitors or weekly Committee.

8.

THAT on any Day when *both* the Houſe Viſitors have failed in their Attendance, ſhe ſhall ſend the Meſſenger or Porter to their reſpective Houſes, to acquaint them that the Infirmary had not been that Day viſited. And when any Patient ſhall requeſt the immediate Aſſiſtance or Advice of a Clergyman, ſhe ſhall ſend to the Chaplain or (in Caſe of his Abſence) to ſome other Clergyman in the City, deſiring the Favour of his Attendance on ſuch an Occaſion. And that ſhe take particular Care that Patients of all Perſuaſions may be ſo diſpoſed as to be attended in the Manner they deſire.

9.

THAT the Salary of the Matron be twelve ‡ Pounds a Year, with a Gratuity of four, and Diet, Waſhing, and Lodging.

---

‡ This is the fixed Salary of the Matron, but a Court of Governors ſhall be empowered to extend the Salary on a particular Occaſion, to fifteen Pounds, and the Gratuity to five.

RULES
FOR THE
NURSES.

1.

THAT the Nurſes clean their reſpective Wards by Seven in the Morning, from the 1ſt of April to the 1ſt of October, and before Eight from the 1ſt of October to the 1ſt of April.

2.

THAT the Nurſes and Servants obey the Houſe-Apothecary as their Maſter, and the Matron as their Miſtreſs; that they behave with Tenderneſs to the Patients, and with Civility and Reſpect to Strangers.

3.

THAT the Salary of the Nurſes be five Pounds, with a Gratuity of one Pound, and Diet, Waſhing, and Lodging.

SUPERNUMERARY NURSES.

WHEN the Phyſicians or Surgeons order Patients to be attended conſtantly, Night

as

as well as Day, by Nurſes, the Matron ſhall employ for that Service *Supernumerary* Nurſes, who have been uſed to attend the Sick, and what ſhe pays them is to be allowed in her Accounts, and that theſe Supernumerary Nurſes ſhall promiſe to be obedient to the Rules of the Society.

RULES

FOR THE

PORTER.

1.

THAT the Porter carefully attend the Gate, and ſuffer no In Patient to go out without Leave, and that he inform the Matron of every Stranger who comes into the Infirmary.

2.

THAT he obey the Orders of the Phyſicians, Surgeons, and Apothecary, pound in the great Mortar, and do the labouring Work of the Houſe when ordered by the Apothecary or Matron; and that he never be abſent on any Buſineſs whatever, without giving the Matron Notice, that the Meſſenger, or one of the Patients, may be appointed to attend the Gate, during his Abſence.

3.

THAT the Salary of the Porter be ſix Pounds a Year, and a Gratuity of a Pound more, with a Livery Coat, characteriſtic of his Office, and a yellow Galloon laced Hat, and he ſhall have likewiſe Diet, Waſhing, and Lodging.

RULES

FOR THE

MESSENGER.

1.

THAT a ſtrong Lad be hired as the Meſſenger, to run on all the Errands, to aſſiſt the Porter, to work occaſionally in the Diſpenſary and Elaboratory, and do ſuch other labouring Buſineſs of the Houſe as ſhall from Time to Time be directed by the Apothecary or Matron.

2.

THAT his Salary be four Pounds a Year, with a Gratuity of one Pound, and that he have Diet, Waſhing, and Lodging with the Porter, but no Cloaths.

RULES

RULES
FOR THE
IN PATIENTS.

1.

THAT no In Patients go out of the Infirmary without Leave from their reſpective Phyſician or Surgeon, firſt ſignified to the Matron; and that no In Patient lie out of the Houſe on any Account whatever, on Pain of being diſcharged for Irregularity.

2.

THAT no In Patient ſhall ſit up after Eight o'Clock in the Winter, or after Nine o'Clock in the Summer, unleſs the Matron ſhould on any particular Occaſion direct otherwiſe, and that every one (unleſs ſuch as are ordered to the contrary by the Phyſician or Surgeon) ſhall ariſe by Seven in the Summer, and by Eight in the Winter.

3.

THAT no Men Patients go into the Womens Ward, no Women Patients into the Mens, or be permitted to go into any Wards but their own, without Leave of the Matron.

4. THAT

4.

THAT they neither ſwear, curſe, behave rudely or indecently, on Pain of being diſcharged, after the firſt Admonition, for Irregularity.

5.

THAT no In Patient preſume to play at Cards, Dice, or any other Game, or on any Account whatever be permitted to ſmoke *in the Wards*; but on a Suppoſition that the Phyſicians ſhould judge Smoaking abſolutely neceſſary for ſuch Patients as have been long habituated to it, they ſhall ſmoke in the Court, or Garden, or ſome retired Place, that the other Patients may not be offended by it.

6.

THAT ſuch In Patients as are able, be employed in the Service of the Infirmary, that they aſſiſt in nurſing the Patients, waſhing and ironing the Linen, waſhing and cleaning the Wards, and in any other Buſineſs that the Matron ſhall require, the Apothecary being firſt aſked whether ſuch Employment is likely to interfere with the Medicines preſcribed.

7.

THAT ſuch In Patients, as have the Permiſſion of their Phyſician or Surgeon, ſhall be allowed to go to their reſpective Places of public Worſhip on Sundays, in the Forenoon and Afternoon, and that they return to the Infirmary directly; and that no

no Stranger or others ‡ be permitted to ſee the Infirmary on *that* Day, nor ſhall the Patients be then viſited, without ſpecial Leave of the Matron, which ſhe is not to grant but on extraordinary Occaſions; as for Inſtance, to the Friends of ſuch Patients as live at a Diſtance, and cannot conveniently come on any other Day. [See Rule 10, Page 23.]

8.

THAT none who have been diſcharged for Irregularity, ſhall be admitted again as Patients of the Infirmary, on any Recommendation whatſoever, unleſs in ſome *very extraordinary* Caſes, to be unanimouſly approved by the Committee.

9.

THAT Patients diſcharged cured of the Venereal Diſeaſe, be never admitted for *that* Diſtemper, ſhould they offer themſelves a *ſecond* Time.

10.

THAT theſe Rules for the Patients, and thoſe for the Nurſes, be read every Saturday Evening, after the Admiſſion of the new Patients, or elſe

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‡ As it has been found by Experience, that at *ſome* Infirmaries the Patients have been diſturbed by a Multiplicity of Viſitors; and as ſome of the Inhabitants have inſiſted on walking in the Infirmary Garden, on Sundays in the Afternoon, it is to be hoped, that no Offence will be taken at ſuch a Prohibition, the Governors having ſtrictly injoined the Apothecary, as well as the Matron, punctually to obſerve this Rule.

on

on Monday Morning, by the Apothecary, in all the Mens Wards, and by the Matron in all the Womens Wards. [See Statute XXXI.]

RULES
FOR THE
OUT PATIENTS.

1.

THAT the Out Patients be aſſiſted with Advice and Medicines, and be no in other Reſpect chargeable to the Society, except occaſionally for Truſſes, which are to be returned, and in the Article of Cloth proper for ſtrait or laced Stockings, † which ſhall be made up for them under the Direction of the Surgeons, by ſome of the In Patients, provided they are not capable of doing it properly for themſelves.

2.

THAT no freſh Medicines be given them from the Diſpenſary, till they deliver to the Apothecary,

† N. B. In many Caſes a common Worſted Stocking, ſhrunk in boiling Water, will anſwer the End of a ſtrait Stocking.

his

his Pupil, or Apprentice, their Phials or Gallipots, and ſuch Medicines as they have not taken.

3.

THAT they attend exactly at Eleven o'Clock every Saturday, and at ſuch other Times as ſhall be appointed by the Phyſicians and Surgeons, and that if they abſent themſelves twice together, without a reaſonable Cauſe, allowed to be ſo by their reſpective Phyſician or Surgeon, they ſhall be diſcharged for their Non-Attendance.

4.

THAT no Out Patients preſume to loiter about the Infirmary, or Streets adjacent, but come directly to the Place appointed to receive them, nor are they to beg any where in the Town, on Pain of being diſcharged for Miſbehaviour.

5.

THAT (for the Encouragement of remote Subſcribers, as well as for the greater Benefit of the Poor) the Governors will allow to all Out Patients who ſhall come from the Diſtance of ſeven Miles, or upwards, and are not diſcharged for Miſbehaviour, one Shilling per Week, towards defraying their Expences while at Saliſbury (where no Out Patient can be lodged, waſhed, and dieted under three Shillings, or three Shillings and Six-pence per Week) *provided* the Officers of their reſpective

Pariſhes will allow them two † Shillings or two Shillings and Six-pence, during the Time of their Abode at Saliſbury, as Out Patients.

RULES

FOR THE

HOUSE VISITORS.

[See Statute XVIII.]

I.

THAT the Infirmary be viſited by one of the Houſe Viſitors once every Day for the Week after their Appointment, and that he walk through the Wards with a white Wand in his Hand, that he may be known to be the Houſe

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† N. B. The ſame Perſon would at Home perhaps be allowed but one Shilling by the Pariſh, and that, joined to ſome little Gain by Work, might there have been ſufficient; but at Saliſbury, had they not a ſufficient Allowance to maintain them, they would be neceſſitated to beg about the City, and it would then be ſaid, that by the Infirmary Beggars were encouraged, to prevent which, the Governors have taken every proper Precaution, and the Magiſtrates likewiſe will concur in rendering thoſe Precautions effectual.

Viſitor,

Viſitor, and that as ſoon as he enters the Wards, the Nurſes withdraw, and the Patients ſtand by the Sides of their reſpective Beds.

2.

THAT he ſhall inquire whether the Apothecary, Matron, Nurſes, Servants, and Patients have behaved agreeably to the Rules of the Society; particularly whether the Patients have been duly attended by their Phyſicians and Surgeons, and their Medicines diſpenſed to them without Delay; whether the Chaplain has regularly performed his Duty, and whether the Superintending Apothecary has inſpected the Diſpenſary (or Shop,) the Elaboratory, Store-Room, &c. and whether any Thing has been carried out of, or brought into, the Infirmary clandeſtinely by the Friends of the Patients, or by any of the Servants, and ſuch other Queſtions as he may think neceſſary among thoſe which are mentioned in the *Form* of the Houſe Viſitors Examination; for which ſee the Supplement.

3.

THAT he view the Meat and Proviſions brought into the Houſe, and taſte the Malt Liquor, to ſee that it is ſound, and in every Reſpect proper for the Family.

4.

THAT on his Return from viſiting the Wards, the Apothecary, Matron, Nurſes, and Servants, be ready to attend him in the Governors Room, to anſwer all his Queſtions and execute his Orders.

And that whatever he thinks obſervable ſhall be entered either by himſelf, or by the Apothecary, and ſigned by him, in a Book to be provided for that Purpoſe, which is to be examined every Week by the Committee.

SUPPLEMENT

SUPPLEMENT

TO THE

STATUTES and RULES

OF THE

SALISBURY INFIRMARY.

☞ WHEREAS it is the common Practice to ſolicit Votes on a Vacancy in the Offices of Phyſician, Surgeon, Apothecary, Secretary, &c. and as many and great Inconveniencies have frequently ariſen from a too haſty Compliance with ſuch Solicitations, to the Excluſion of the moſt worthy Candidates, and the permanent Detriment of the Charity, and as ſuch inconſiderate Promiſes may render even the moſt judicious *Statutes* and prudential *Rules* of any Society ineffectual, it is hoped that every Governor of this charitable Inſtitution will on all ſuch Occaſions keep himſelf entirely diſengaged till the Day of Election, and then, after a due Examination into the real Merits of the Candidates, give his Vote according to what he apprehends moſt beneficial to that Charity, of which he is the Guardian, as well as the Benefactor. The Reaſonableneſs of not promiſing Votes will be further evident, when it is conſidered, that ſuch Promiſes, previous to the Day of Election, prevent perhaps him who is the beſt qualified from appearing as a Candidate, well knowing it would be impoſſible for him to ſucceed.

SUPPLEMENT
TO THE
STATUTES and RULES
OF THE
SALISBURY INFIRMARY.

The Form of a Letter to recommend Patients:

NO Patient is to be admitted (except on ſudden Accidents, or in ſuch other Caſes, either medical or chirurgical, as admit of no Delay) without bringing a Recommendation from a Subſcriber or Benefactor, who has a Right by the foregoing Statutes and Rules to recommend ſuch a Patient, or elſe from the Deputy of ſuch a Contributor, duly authorized; which Recommendation (if in the Recommender's *own Right)* is to be in the following Form, and directed to the Governors of the Saliſbury Infirmary:

Day of 17

GENTLLEMEN,

I recommend to your Examination A. Z. *of the Pariſh of and as I am well ſatisfied, he is a real Object of Charity, and deſtitute of Friends to procure h Advice and Medicines, I deſire he may be admitted an Patient of the* SALISBURY INFIRMARY, *if there are no Circumſtances in h Caſe prohibited by the Rules of the Society.*

I am,
GENTLEMEN,
Your humble Servant,

AGE,

DISTEMPER,

HOW LONG ILL,

No

No SECURITY-MONEY, or Promiſory Note for the Payment of it, (as it frequently ſubjects the poor Patients to great Inconveniencies to obtain either the one or the other) is required by the Governors of this Infirmary, either for the Removal of diſtant *In* Patients, or for Burial in Caſe of Death; but it is expected, that the Friends of ſuch Patients as die in the Infirmary, or the Officers of the Pariſhes to which they belong, will either remove the Corpſe, or defray the Expences attending the Funeral, if buried by the Society, which Expences are ſo contrived as not to exceed Half a Guinea. But in Caſe ſuch Patients as live at a Diſtance are not removed on their Diſcharge (after due Notice given) an Order will be made to ſend them Home at the Pariſh Expence, if their Relations cannot afford to pay it.

Each Patient is to be ſent with proper Change of Linen.

☞ Patients (except in Caſes of Accident, or which admit of no Delay) can be admitted at no other Time than between the Hours of Eleven and Twelve on a Saturday, unleſs they come at a conſiderable Diſtance, or have any other reaſonable Excuſe; but on no Conſideration can they be admitted after One o'Clock, as the Committee will then be adjourned.

Form of a general DEPUTATION [ſee Rule 5th concerning Admiſſion of Patients, Page 27] from a Contributor to another, in order to intitle him to recommend Patients, during the Abſence of ſuch Contributor from Home, which DEPUTATION muſt be left with the Secretary of the Infirmary.

To the Governors of the SALISBURY INFIRMARY.

Day of 17

GENTLEMEN,

I hereby authorize A. Z. *to recommend Patients for me, and in my Right, to the* Salisbury Infirmary, *during my Abſence from Home, and unleſs any Recommendation of* his *in* my *Name, ſhall happen to be precluded by one ſigned by myſelf, or by my Revocation of this, or ſhould be inconſiſtent with the Rules, I deſire it may be accepted, as if it came immediately from me.*

A. B.

Form of a Recommendation from one authorized to recommend Patients by DEPUTATION.

Day of 17

GENTLEMEN,

I recommend to your Examination of the Pariſh of and as *I am well ſatisfied he is a real Object of Charity, and deſtitute of Friends to procure Advice and Medicines, I deſire he may be admitted an* Patient of the Saliſbury Infirmary, *if there are no Circumſtances in Caſe prohibited by the Rules of the Society. I ſend this for, and in the Right of* A. B. *Eſq; (who is now abſent from Home) purſuant to the Authority by him given to,* Gentlemen,

Your humble Servant,

C. D.

The Form of an Anſwer when any one recommended to be an *In* Patient, is judged more proper to be an *Out* Patient; or an *Out* to be an *In* Patient.

SALISBURY INFIRMARY, *Day of* 17

SIR,

In Purſuance of your Recommendation A. Z. *has been examined, but is not admitted as an* Patient, *as it has been judged more* † *proper to make h an* Patient. *I am,* Sir,

By Order of the Committee, *Your humble Servant,*

Secretary. CHAIRMAN.

† Pleaſe to ſee the ſecond Rule relating to the Phyſicians.

The Form of an Anſwer when the Patient recommended is thought improper to be admitted.

SALISBURY INFIRMARY, *Day of* 17

SIR,

I am to acquaint you, that A. Z. *recommended by you for an* Patient, *has been duly examined, and according to the Rules of our Infirmary, appears to the weekly Committee improper to be admitted.*

I am, Sir,

Your humble Servant,

CHAIRMAN.

By Order of the Committee,

Secretary.

Pleaſe to ſee the fifth Rule concerning the Admiſſion of Patients.

The Form of an Anſwer when the Infirmary is full.

SIR,

I am to acquaint you, that A. Z. recommended by you for an In Patient, cannot yet be received into the Infirmary for Want of Room, but according to the Rules of our Infirmary, is now entered on the Books, and for the preſent made an Out Patient, but will be received into the Houſe on the ‡ *Vacancy.*

CHAIRMAN.

By Order of the Committee,
Secretary.

‡ It is to be expreſſed whether on the firſt, ſecond, third, or fourth Vacancy.

Form of a Letter to be ſent to the Recommender when a Patient is regularly diſcharged.

SIR,

SALISBURY INFIRMARY, *Day of* 17

I am to acquaint you that A. Z. who was admitted an In (or Out) Patient on your Recommendation, in Purſuance of the Rules of this Infirmary, is this Day diſcharged, after having been in the Infirmary (or if an Out Patient on our Books) Months, *and has received a Cure, or Relief, or is no better: Mentioning whatever may be the Circumſtance.*

I am, Sir,
Your humble Servant,
CHAIRMAN

By Order of the Committee,
Secretary.

N. B. At the Concluſion of this Letter is to be mentioned whatever may be the Circumſtances of his Diſcharge, whether he has received a complete Cure, or Relief, been two or three Months, or longer on the Books, and is no better, or be diſcharged at his own Requeſt.

The Form of a Notice to be ſent to the Recommender when a Patient is diſcharged for Irregularity or Non-Attendance.

SALISBURY INFIRMARY, *Day of* 17

SIR,

The Committee on Examination being fully aſſured of the irregular Behaviour (or wilful Non-Attendance, if an Out Patient

Patient) of A. Z. recommended by you, have thought themſelves obliged this Day to diſcharge him (or her) and muſt remind you that it is contrary to the Rules of our Infirmary ever to admit him (or her) to be a Patient again after ſuch an Offence, on any Recommendation whatſoever, unleſs in ſome very extraordinary Caſe, as a fractured Limb, &c. to be unanimouſly approved by the Committee,

I am, Sir,

Your humble Servant.

CHAIRMAN.

By Order of the Committee.
Secretary.

Form of a Letter to the Houſe Viſitors.

SIR,

SALISBURY INFIRMARY, *Day of* 17

The Committee have, in Purſuance of our Rules, nominated you (according to your Turn in the alphabetical Liſt) one of the Houſe Viſitors for the enſuing Week, and Mr. your Aſſociate, and as the Oeconomy and Credit of the Infirmary ſo much depend on the daily *Attendance of one of the Houſe Viſitors, and his very particular Inquiries, (as ſpecified in the Rules) you are earneſtly deſired to diſcharge this important Office with great Exactneſs, and if abſolutely prevented by Buſineſs or Sickneſs, to appoint ſome other to act in your Stead.*

I am, Sir,

Your humble Servant,

CHAIRMAN.

By Order of the Committee,
Secretary.

The Form of † returning Thanks for a Cure, or for having obtained Relief.

A. Z. having lately received a Cure, or having received great Relief at the Saliſbury Infirmary, deſires to return humble and hearty Thanks to Almighty God for the ſame.

† See the eighteenth Rule for the Admiſſion of Patients.

Form of an Advertiſement in the Saliſbury Journal, for a quarterly Court.

SALISBURY INFIRMARY, Day of 17

On Saturday, the Day of

being the Quarterly Court, the Governors are deſired to attend at the Infirmary at Eleven o'Clock preciſely.

All ſuch as are concerned in the following Commodities are deſired to ſend their Propoſals, ſealed, to the Secretary of the Infirmary, before Eleven o'Clock on Saturday next, ſpecifying at what Rate they are willing to ſupply the Infirmary, for the enſuing Quarter, with Butcher's Meat, Bread, Butter, Cheeſe, Milk, Soap, Candles, Rice, Sugar, Hops, Malt, Oatmeal, and Coals. The moſt reaſonable Propoſals will be accepted, and if two or more Tradeſmen ſhould offer to ſupply at the ſame Price, it will be determined by Ballot who ſhall have the Preference, that the utmoſt Impartiality may be obſerved, and no Intereſt be made in Favour of any particular Perſon.

Chairman.

By Order of the Committee,
Secretary,

Form of an Advertiſement in the Saliſbury Journal for the annual Court on the firſt of September.

SALISBURY INFIRMARY, *Day of* 17

On the firſt Day of September next, being the annual Court, when the Treaſurer's Accounts are to be ſettled, ſeveral of the Officers to be choſen by Ballot, and other Matters of great Importance to the Charity to be tranſacted, all the Governors are deſired to attend the ſaid Meeting at the Infirmary preciſely at Eleven o'Clock.

Preſident, or Chairman.

By Order of the Committee,
Secretary.

N. B. All Subſcriptions are deemed to commence from the firſt Day of September, and the Subſcribers are deſired to pay.

Form of an Advertiſement in the Saliſbury Journal for the Anniverſary.

SALISBURY INFIRMARY, firſt *Day of* September, 17

The Annual Court of Governors, held here this Day, having, purſuant to the Statutes, appointed an Anniverſary Meeting: This is to give Notice, that it will this Year be held on the

Day

Day of this Inſtant September; when it is hoped that all Friends and Contributors to this important and extenſive Charity, will, by their Attendance and Concurrence, manifeſt a Reſolution and Zeal to ſupport it, as at ſo ſmall an Expence to themſelves they are enabled to relieve their poor Neighbours in the moſt diſtreſſed Circumſtances, with ſuch Advice, Medicines, and Accommodations as cannot be procured for them in any other Way.

All the Subſcribers of one Guinea per Ann. and Benefactors of at leaſt that Sum, are deſired to attend the Viſitor, Preſident, Governors, Mayor and Corporation, exactly at Half after Ten o'Clock in the Morning, at the Inn, in Saliſbury, to walk in Proceſſion from thence to the Cathedral, where Service will begin exactly at Eleven, and a Sermon will be preached on the Occaſion, by the Rev. after which a Collection will be made at the Church Doors, when ALL, *whether Contributors, or not, may, by their Appearance at Church, ſhew their Approbation of ſo noble an Eſtabliſhment, and have an Opportunity, both by their Preſence and Liberality, according to their reſpective Abilities, of promoting ſo laudable and uſeful a Deſign.*

After divine Service, the Proceſſion will be in the ſame Order to the Infirmary, where ſome Particulars of a Report from the Auditors of the State of the Infirmary for the laſt Year, ending this Day, will be publickly read, and the Report itſelf be then ready to be delivered to all the Contributors preſent, and ſent to thoſe who are abſent.

The Governors and Subſcribers will proceed from the Infirmary in the ſame Order as they came from the Cathedral to the Inn, where an Half Crown Ordinary will be provided at Two o'Clock.

Preſident or Chairman.

By Order of the Annual Court,

Secretary.

☞ It will be preſumed, that none intend to dine at the Ordinary, who do not walk in the Proceſſion; and ſuch of the Governors and Subſcribers as propoſe to be preſent on that Occaſion, are deſired to ſend their Names to Mr. at the Inn, before the ſaid Meeting, that Dinner may be provided accordingly.

The

The Form of a Draft on the Treaſurer, or Aſſiſtant Treaſurer.

SALISBURY INFIRMARY, *Day of* 17

To the Treaſurer, or Aſſiſtant Treaſurer.

SIR,

Pleaſe to pay to *the*
Sum *on Account*
of the Infirmary.

£.

CHAIRMAN.

By Order of the Committee,
Secretary.

No Order for Payment is to be deemed valid, unleſs ſigned by the Chairman, and counterſigned by the Secretary.

The Form of the Treaſurer's or Aſſiſtant Treaſurer's Receipt to Subſcribers.

N°.

Received of
being b annual Subſcription, (commencing from the 1ſt of September, 17 *) towards the Support of a* GENERAL INFIRMARY, *at the City of Saliſbury, for the Relief of the ſick and lame Poor, from whatever County recommended: I ſay received by me,*

Treaſurer, or Aſſiſtant Treaſurer.

N. B. All annual Subſcriptions to this Infirmary are payable on the 1ſt of *September*, not for the Year *paſt*, but for the Year *to come:* But Subſcriptions will be received at any Time of the Year, and whoever ſubſcribes at any other Time than on the 1ſt of *September*, ſhall have it in his Option whether his Subſcription ſhall be deemed to commence from the *preceding*, or *following September*. But be it remembered, that no one has a Right to recommend a Patient till his Subſcription has been paid, nor even then, till the Time at which he has ſignified to the Treaſurer that his Subſcription is to commence, the punctual Payment before Hand, being the only Fund to ſupport this important Charity.

☞ It is preſumed that every Subſcriber (as is uſual in all other Infirmaries) will continue his Subſcription for the enſuing Year, who has not ſent a Notice to the contrary, *in Writing*, to the Treaſurer, before the firſt Day of *September*.

Form

Form of leaving a Legacy to the Infirmary.

All ſuch as are diſpoſed to contribute by Will to the Support of this Infirmary, are deſired to do it exactly in the Manner following, as for Want of obſerving this Form the good Intention of the Teſtator has been defeated.

I give and bequeath unto A. B. *and* C. D. *the Sum of* upon Truſt *that they pay the ſame to the Treaſurer of a Society who call themſelves the Viſitor, Preſident, and Governors of the Saliſbury Infirmary, which Sum I charge on my* perſonal *Eſtate, and deſire it may be applied to the charitable Uſes of the ſaid Infirmary.*

Form of a Letter to be ſent twice in the Year, (namely, at the Quarterly Court on the Saturday after Chriſtmas Day, and in July) to ſuch Subſcribers as are in Arrear.

Sir,

Purſuant to the Rules of this Society, (ſee Rule 2, Page 70), I am to acquaint you, that it appears by the Secretary's Books, that your preſent Year's Subſcription of per Annum, payable on the firſt of September laſt has not yet been received; it is therefore the Requeſt of this Quarterly Court, (as we hope for the Continuance of your Favour) that you will be pleaſed to pay it either to the Treaſurer, to the Aſſiſtant Treaſurer, or to Mr. who has the Treaſurer's Receipt for the ſame, and to excuſe this Application, as it is the conſtant Cuſtom of other Infirmaries. I am, Sir,

Your humble Servant,

Chairman of the Quarterly Court.

Secretary.

Table of Directions for the Chairman of the Committee.

1 To nominate the Chairman of the Day in the Abſence of the ſtated Chairman. [See Stat. XV.]

2 To enter the Names of the Governors then preſent in the Minute Book. [See Stat. XIII.]

3 To read the Minutes of the laſt Committee, which are to be ſigned by the Chairman, with the Treaſurer, or Aſſiſtant Treaſurer, or in their Abſence by ſome other Governor. [See Stat. XIII.]

4. To read the Entries in the Houſe Viſitors Book, and

and appoint new ones for the enſuing Week. See Rule 4, Page 59.

5 To read, if it be the laſt Saturday in the Month, the Auditors Report in the Memorandum Book, and likewiſe their Liſt of Bills to be then paid, and if approved, to order the Payment of them. See Rule 3 and 4, Page 33.

6 To diſcharge ſuch Patients as are judged proper, and to injoin thoſe, who are cured, to return Thanks next Sunday at their reſpective Places of Worſhip, giving them printed Notes, filled up by the Secretary for that Purpoſe; direct them to return Thanks to their Phyſicians, Surgeons, and Recommenders, and to ſuch as can read, and who have been either cured or relieved, to give *Biſhop Gibſon's Advice to ſuch as have been ſick.* See Rule 17, Page 31.

7 To continue ſuch Patients as are not now diſcharged, and have ſtood on the Books two Months ſince their Admiſſion, (or ſince laſt continued) to ſend for them into the Committee Room, (unleſs they are prevented by their Indiſpoſition) and hear from their own Mouths what Benefit they apprehend that they have received, or are likely to receive by a Continuance in the Infirmary.

8 To admit ſuch Patients as appear on Examination to be proper; charging the In Patients to obſerve the Rules of the Infirmary, which will be read to them in their Wards, to conform to the Direction of their Phyſician or Surgeon, to obey the Matron, to receive no Proviſion or Medicines from any one out of the Houſe, [ſee Rule 7, Page 21] nor to give any Money or other Gratuity to the Nurſes or other Servants, on any Pretence whatever; and to acquaint them that the Conſequence of their Miſbehaviour in any of theſe Reſpects, will be a Diſcharge for Irregularity, by which they will be rendered incapable of a future Admiſſion. The Out Patients are then to be charged to attend for Advice and Medicines at the Times appointed, to bring with them the Phials, Gallipots, and ſuch Medicines as they have not taken, and they are to be forewarned, that if they abſent themſelves twice together, without Leave of their Phyſician or Surgeon, they will be diſcharged for Non-Attendance, which excludes their future Admiſſion. And, as it is uſual at all Infirmaries to give ſome religious Tract at the Admiſſion of the Patients, Dr. STONHOUSE's *Friendly Advice to a Patient, with Spiritual Directions to the Uninſtructed,* is appointed to be given ‡ by the Chairman to every

‡ See Rule 17, for the Admiſſion of Patients, Page 31.

Out,

Out, as well as *In* Patient at their Admiſſion, who is deſired at the ſame Time to injoin them make a proper Uſe of it.

9 To report new Subſcriptions, Benefactions, or Legacies, Deaths of Subſcribers, and Subſcriptions withdrawn, &c.

10 To examine and pay (if it be the laſt Saturday in the Month) the Apothecary's and Matron's Incident Books, and to make up and balance the Treaſurer's Accounts.

11 To ſee what former Orders (either of a general Court, or weekly Board) remain to be executed, and whether any new Orders are proper to be made relating to the ordinary Expences, Government, or Conduct of the Infirmary, and of the Officers, Servants, and Patients belonging to it.

12 To hold a Viſitation of the Patients the Saturday, or Saturday ſe'ennight before any of the general Courts. See Statute XII.

13 To read the Minutes of the Day, and adjourn the Committee; and order the following Form to be put into the Frame, near the Infirmary Door:

Caſes which admitted of no Delay and the Accidents of the Week.

Dr.
Mr. } *Receiving Phyſician and Surgeon for the enſuing Week.*

Commencing SATURDAY 176 at 11 o'Clock.

SATURDAY
SUNDAY
MONDAY
TUESDAY
WEDNESDAY
THURSDAY
FRIDAY
SATURDAY

Ending SATURDAY 176 at 11 o'Clock.

☞ If there ſhould be Want of Room for any *In* Patients, the Chairman is to obſerve the *tenth* Rule for the Admiſſion of Patients.

The Manner of proceeding at a general Viſitation of the Patients.

1 Inquire whether the Apothecary or Matron have Complaints againſt any of the Patients.

2 Appoint two or more Members of the Committee to go into every Ward, and to inquire concerning the Health and Care taken of them by the Phyſicians, Surgeons, Chaplain, Apothecary, Matron, Nurſes, and other Servants, and make ſuch Obſervations to the Committee then ſitting, as they may find neceſſary.

3 Let all the *Out* Patients then atttending at the Infirmary, purſuant to the Apothecary's Summons, appear in the Hall, and let the Secretary (the Governor's Room being open) call over the Names of the Out Patients ſtanding on the Liſts. Mark ſuch as do not anſwer to their Names, inquire into the Cauſe of their Abſence, and whether any of them ought to be diſcharged for wilful Non-Attendance. Examine them in reſpect to their Health, and the Care taken of them by the Phyſicians, Surgeons and Apothecary, as likewiſe whether they have any Complaints againſt any one, and what Benefit they have received, or are likely to receive by being continued Out Patients of the Infirmary.

Table of DIRECTIONS *for the Preſident (or in his Abſence for the Chairman) at a* ſpecial, quarterly, *or* annual *Court.*

1 At a *ſpecial* Court read the *Minutes* of the Committee relating to the particular Buſineſs for which the Court was ſummoned, and then to read the *ſeventh* Statute.

2 At a *quarterly* Court read the Minutes of the *laſt* quarterly Court, and then let them be ſigned, if approved, by the Preſident or Chairman, or any other Governor, and counterſigned by the Secetary: But the Minutes of the *annual* Court in September are not to be read, as no future Court has Power either to confirm, or alter them. Read likewiſe ſuch of the Minutes of the Committee ſince the *laſt* quarterly Court, as are referred to in the Secretary's Memorandum, and the following Statutes likewiſe in the Order they here ſtand.

Statute * II.	XXVIII.
XIII.	XVI.
XIV.	XXXII.
XXVII.	XXXIII.

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* By this Statute it is to be underſtood that no Governor or Member of the Committee can have any *Right* to vote, whoſe

After which, if it be the annual Court in September (but not at any other Court) read

Statute III.		XV.
IV.		XVII.
V.		XXVII.
VIII.		XXIX.

3 At every *quarterly* Court read likewiſe the quarterly Report of the new Subſcribers and Benefactors, Subſcribers dead, or Subſcriptions withdrawn, with the Account of the Payments of the laſt Quarter, and a general Abſtract of the Infirmary Accounts, and of Patients admitted and diſcharged, not only in the *laſt* Quarter, but alſo from the firſt opening of the Infirmary for the Reception of Patients.

4 At the *annual* Court in September, after reading the Statutes abovementioned, confirm the Preſident's Nomination of a Chairman, elect a Treaſurer and Aſſiſtant-Treaſurer, the *new* Members of the *elective* Part of the Committee, as directed by Statute III. and VIII. two Auditors, a Chaplain, two Phyſicians, two Surgeons, an Houſe Apothecary, a Superintending Apothecary, a Secretary, and a Matron, Theſe Elections are to be made by Ballot, agreeably to Statute XXVIII. and entered in the Minutes that they were *thus* made.

5 Appoint Tradeſmen to ſerve the Infirmary for the enſuing Quarter, and diſpatch ſuch other Buſineſs as may be neceſſary. Then read the Minutes and adjourn the Court.

N. B. After this Court is adjourned, the Committee may ſit for the Admiſſion of Patients; but ſometimes the Buſineſs of a *quarterly* Court is ſo much as to prevent any Committee from ſitting, and then the Phyſicians and Surgeons will receive only ſuch Caſes as will not admit of Delay. But at the *annual* Court in September, when ſo much Buſineſs is to be tranſacted, no Patients are ever to be admitted, as will be expreſſed in the Advertiſement previous to ſuch Annual Court, provided the firſt of September ſhould happen on a Saturday.

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whoſe Subſcription is not paid to the *Time* of his voting, and the Secretary is to ſatisfy the Chairman, that every one's Subſcription is paid before they proceed to Buſineſs.

The Method by which the Auditors *examine the Butcher's and Baker's monthly Bills by the Diet Book (as required in the* third *of the Rules relating to the Auditors) to ſee that the Conſumption of Bread and Meat does not exceed the ſtated Allowance.*

Each of the Patients on *common* (or as it by ſome improperly called *full)* Diet, is allowed *four* Pounds of Meat in every Week, and thoſe on *low* Diet *two* Pounds, including the Butcher's Meat allowed to make their Broth. Thoſe on *dry* Diet are likewiſe allowed two Pounds weekly each, though they have no Broth. They who are on *Milk* Diet are allowed no Meat, except on the Day of their Admiſſion, when all Patients coming from the Country have an Allowance for Broth after their Journey.

From hence the following Method of Calculation may be eſtabliſhed, viz. To double the Sum of *low* and *dry* Diets, to add four times the ‡ Number of *common* Diets, and divide the Sum by ſeven, the Quotient will then ſhew the Number of Pounds of Butcher's Meat allowed for the Patients, excluſive of their uſual Allowance on the Day of their Admiſſion.

In examining the Butcher's Bills for the Family, obſerve that theſe are to be kept diſtinct from thoſe of Meat bought for the Patients, and as the daily Allowance for each Servant is not to exceed a Pound of Meat, if the Number of Days in any given Time are multiplied by the whole Number of Servants, the Product will be the Number of Pounds allowed them during that Time.

Each Patient is allowed a Loaf every Day, weighing fifteen Ounces. The whole Number of Diets therefore in any given Time (found by adding the Sums of all the four different Diets together) is the ſame with the whole Number of fifteen Ounce Loaves, which ought to be brought to the Infirmary during that Time for the Uſe of the In Patients.

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‡ By the Number of Diets is here meant the Amount of the daily Number of Patients on each Kind of Diet, as regiſtered in the Diet Book, and ſummed up at the End of each Month, or other Time for which they are audited; being equivalent to ſo many Patients Diet for one Day, or ſo many Days Diet for one Patient.

Form

Form of the printed Notice to be given to every Out Patient.

SALISBURY INFIRMARY.

You are ordered to attend your *Phyſician* Dr. at the *Infirmary*, every *Saturday*, at Eleven o'Clock *preciſely*, and at no other Time, unleſs ſomething extraordinary ſeems to render the Phyſician's *more frequent* Advice neceſſary, in which Caſe you muſt firſt apply to the Houſe Apothecary.

Take Notice, that if you *twice* neglect attending your Phyſician on the Day, and at the Hour appointed, without particular Leave from *him*, you will be diſcharged for Non-Attendance, and not admitted on any future Occaſion.

N. B. All the Out Patients are ordered to bring back every Week to the *Apothecary*, his *Pupil*, or *Apprentice*, whatever Medicines they have left, together with the Bottles, Phials, or Gallipots, and the Truſſes they receive from *him*.

Whoever neglects this Order, will have no Medicines.

*** Such of the Out Patients as are under the Care of the Surgeons are to attend at the Infirmary, at the Hours appointed by their Surgeon.

Form of the Houſe Viſitor's Examination.

The Houſe Viſitors are to examine the Proviſions, and particularly the Bread and Beer, and likewiſe to make ſuch of the following Inquiries as they may judge neceſſary.

1 Whether the Chaplain has regularly performed the Offices of his Function, according to the Rules preſcribed.

2 Whether the Superintending Apothecary has ſeen that the Houſe Apothecary has diſcharged his Duty, and whether he has inſpected the Diſpenſary, Elaboratory, and Store-Room.

3 Whether any of the In or Out Patients or Servants have been guilty of ſwearing, curſing, drinking, giving abuſive or indecent Language, Diſobedience, or any other diſorderly Behaviour.

4 Whether the Patients have been well and regularly attended by the Phyſicians and Surgeons, as well as by the Houſe Apothecary, Nurſes, and Servants, and whether the Apothecary's Apprentice or Pupil behaves properly and is diligent.

5 Whether the Proviſions and other Neceſſaries have been duly weighed and meaſured, and whether proper Entrances have been regularly made relating to theſe Particulars in the Check-Book.

6 Whether the Matron herſelf ſee that the Doors are

are opened and locked up at the Times appointed, and take the Keys into her own Cuſtody, and that the Wards are properly cleaned.

7 Whether ſhe keep a Diet Book, tallying with the Apothecary's; and whether the Proviſions have been duly diſtributed.

8 Whether ſhe obſerve the Directions given her when neither of the Houſe Viſitors have attended.

9 Whether ſhe take Care that the Rules of the Infirmary be obſerved, and publickly read in the Wards every Saturday Evening or Monday Morning, and ſee herſelf that all the Women Patients are in their reſpective Wards every Morning and Evening, and know from the Apothecary, whether all the Men Patients are in their Wards.

10 Whether all the Patients, (except thoſe ordered to the Contrary by their Phyſician or Surgeon) ariſe at Seven in the Summer, and Eight in the Winter, and go to Bed at Nine in the Summer, and Eight in the Winter.

11 Whether the Houſe Apothecary goes into the Wards every Morning, and inquire into the State of the Patients Healths, and make a Report to the Phyſicians of ſuch Caſes as require it at the Time and Place by them appointed.

12 Whether the Houſe Apothecary abſent himſelf from the Infirmary above two Hours at a Time, without taking Care to have his Abſence duly ſupplied, or for any leſs Time, without acquainting the Matron where he is to be found.

13 Whether the Apothecary has received any Money, and of whom, for the Uſe of the Bagnio, Sweating Chair, hot or cold Bath, and whether the Patients have been interrupted at their appointed Hours of Bathing or Sweating by any Stranger

14 Whether the Porter (or the Meſſenger in his Abſence) ſuffer any of the In Patients, Nurſes, or other Servants to go out without Leave.

15 Whether he ever let in any Strangers without acquainting the Matron.

16 Whether any Liquors or Proviſions are ever carried out of the Infirmary, or brought in to the Patients. [See Rule 2. Page 59.]

17 Whether any of the Out Patients are known to be guilty of Miſbehaviour, either in the Infirmary or out of it.

Whether any *other* Offence has been committed againſt the Rules of the Infirmary, particularly whether the Nurſes have received any Money or Preſents from the Patients, contrary to the fifth Rule, Page 29.

COM-

COMMON DIET.

SUNDAY and THURSDAY.

BREAKFAST. A Pint of Milk Pottage.
Dinner. Eight Ounces of boiled Mutton *or* Veal.
Supper. A Pint of Broth.

MONDAY.
Breakfaſt. A Pint of Water Gruel.
Dinner. A Pint of Rice Milk.
Supper. Two Ounces of Cheeſe *or* Butter.

TUESDAY and SATURDAY.
Breakfaſt. A Pint of Milk Pottage.
Dinner. Eight Ounces of boiled Mutton.
Supper. A Pint of Broth.

WEDNESDAY.
Breakfaſt. A Pint of Milk Pottage.
Dinner. Baked Pudding.
Supper. A Pint of Milk Pottage.

FRIDAY.
Breakfaſt. A Pint of Water Gruel.
Dinner. A Pint of Rice Milk.
Supper. Two Ounces of Cheeſe *or* Butter.

The Patients on *Common Diet* are to have Bread and Beer ſufficient without Waſte.

LOW DIET.

SUNDAY and THURSDAY.

BREAKFAST. A Pint of Milk Pottage.
Dinner. Two Ounces of boiled Mutton *or* Veal, with a Pint of Broth.
Supper. A Pint of Both.

MONDAY.
Breakfaſt. A Pint of Water Gruel.
Dinner. A Pint of Rice Milk.
Supper. A Pint of Milk Pottage.

TUESDAY and SATURDAY.
Breakfaſt. A Pint of Milk Pottage.
Dinner. Two Ounces of boiled Mutton, with a Pint of Broth.
Supper. A Pint of Broth.

WEDNESDAY.
Breakfaſt. A Pint of Milk Pottage.
Dinner. Baked Pudding.
Supper. Two Ounces of Cheeſe *or* Butter.

FRIDAY.
Breakfaſt. A Pint of Water Gruel.
Dinner. A Pint of Rice Milk.
Supper. Two Ounces of Cheeſe *or* Butter.

Bread ſufficient without Waſte.
Small Beer but a Pint a Day.
Patients on Low Diet *are to be ſerved firſt.*

☞ *Three Pounds of additional Mutton or Veal is allowed to every Gallon of Broth.*

MILK

MILK DIET.

SUNDAY, TUESDAY, THURSDAY, and SATURDAY.

BREAKFAST. A Pint of Milk Pottage.
Dinner. Boiled Bread Pudding.
Supper. A Pint of Milk Pottage.

MONDAY.
Breakfaſt. A Pint of Water Gruel,
Dinner. A Pint of Rice Milk.
Supper. A Pint of Milk Pottage.

WEDNESDAY.
Breakfaſt. A Pint of Milk Pottage.
Dinner. Baked Bread Pudding.
Supper. Two Ounces of Cheeſe *or* Butter.

FRIDAY.
Breakfaſt. A Pint of Water Gruel.
Dinner. A Pint of Rice Milk.
Supper. Two Ounces of Cheeſe *or* Butter.

Bread ſufficient without Waſte.
Drink, three Pints a Day; one Part whereof to be Milk, and two Water.

DRY DIET.

SUNDAY and THURSDAY.

BREAKFAST. Two Ounces of Cheeſe *or* Butter.
Dinner. Half a Pound of Veal *or* Mutton
Supper. Two Ounces of Cheeſe *or* Butter.

MONDAY and FRIDAY.
Breakfaſt. Two Ounces of Cheeſe *or* Butter.
Dinner. Rice Pudding.
Supper. Two Ounces of Cheeſe *or* Butter.

WEDNESDAY.
Breakfaſt. Two Ounces of Cheeſe *or* Butter.
Dinner. Baked Bread Pudding.
Supper. Two Ounces of Cheeſe *or* Butter.

TUESDAY and SATURDAY.
Breakfaſt. Two Ounces of Cheeſe *or* Butter.
Dinner. Half a Pound of Mutton.
Supper. Two Ounces of Cheeſe *or* Butter.

Bread *or* Sea Biſcuit without Waſte.
Beer, Half a Pint a Day.

The

The *Manner* of ballotting.

If there ſhould not be a Majority at the *firſt* Scrutiny for the Election of one or more Candidates, the Chairman ſhall immediately proceed to *another* Scrutiny, leaving out the Candidate who had the *feweſt* Votes, and if there ſhould not *then* be a Majority, he ſhall omit *another* Candidate who ſhall have the *feweſt* Votes, and proceed again to a *third* Scrutiny, and thus continue to ballot till a Majority appears for one or more of the Candidates to be elected, according to the Statutes and Rules of the Infirmary; and whenever the Votes are *equal*, the Chairman ſhall have a caſting Vote.

The Order of the Proceſſion at the Anniverſary Meeting of the Governors and Subſcribers from the Council-Houſe.

Conſtables, two and two: The Beadles, the Serjeants at Mace, preceding the Worſhipful Eſq; Mayor of this City, who is to walk alone: The Earl of Radnor, Preſident of the Infirmary, as Recorder of the City, alone: The Deputy Recorder alone: The Aldermen and Commonalty in their proper Habits, two and two: Porter to the Infirmary with his Staff: The Infirmary Standard, in which is inſcribed this Motto, "The Sick and Needy ſhall not always be forgotten." Two French-Horns, two Hautboys, and other Muſick: The Preacher of the Day alone: The Viſitor alone, or with the Chairman of the enſuing Year: The Governors two and two: The Treaſurer and Aſſiſtant Treaſurer together: The two Auditors, the two Phyſicians, the two Surgeons, the Superintending Apothecary and Houſe Viſitors of the Week together: The Subſcribers two and two: The Apothecary and Secretary together.———At the Cloſe Gate the Proceſſion is to be met by the Rev. the DEAN, attended by the Reſidentiaries and Prebendaries, and all the Officers of the Church, who will from thence proceed to the weſtern Door of the Cathedral, where they will likewiſe be joined by the LORD BISHOP of Saliſbury, and be ſung into the Choir, with an Anthem ſuitable to the Occaſion. The Mayor and Corporation, Viſitor, Preſident, Governors, and Subſcribers, will take their Seats in the Body of the Church, where, after the Service, a Sermon is to be preached by the Rev. on the Occaſion. After which, the Proceſſion, in the Order afore-mentioned, and joined as *above*, will be continued to the Infirmary, when ſome of the Particulars of the Au-

ditors Report will be read. And from thence the Proceſſion will be made to Mr. where an Ordinary will be provided for the Governors and Subſcribers.

N. B. Such of the Clergy, as are in their *Canonicals*, (whether Governors or Subſcribers) are immediately to follow the Viſitor and Chairman.

INDEX.

INDEX.

Anniver-sary, WHEN to be held —— Page 16
Form of advertiſing it —— 68
Order of the Proceſſion —— —— 81
Apothe-cary, annually to be choſen —— —— 13
may be ſuſpended by a full Committee — 14
Houſe not to have the Burthen of Children or Care of a Family —— 21
to fix Tickets on the Patients Beds
to report the Patients received, with a Liſt of thoſe who have ſtaid two Months 40
to viſit the Wards every Morning
not to practice out of the Infirmary
not to ſuffer the Phyſicians Books to be inſpected
not to let Utenſils or Drugs be waſted — 41
not to buy Drugs or Medicines without Order from the Phyſician
nor to put them in their Places, till duly inſpected
nor to borrow or lend them, but to pay or receive ready Money
not to be abſent above two Hours without Leave
nor at any Time in the Abſence of the Matron
nor when the Phyſicians and Surgeons are to attend —— —— 42
not to be abſent after Ten of the Clock in the Evening
not at any Time without an approved Deputy
to have ſerved a regular Apprenticeſhip
to have been employed as an Apothecary for ſeven Years —— —— 43

Apothecary, to be chosen annually at the September Court
Superintending not to continue in Office two Years successively —— —— 13
to see that the House Apothecary has done his Duty
to note such Supplies as are wanted
to throw away such Medicines as are decayed
to examine the Druggists and Chymists Bills —— —— —— 44
Appeal to be made to the Visitor by Quarterly Courts or Committees
not to be made from the Orders of the Annual Court —— —— 8
Arrears an alphabetical List to be laid before the Chairman
no Recommendation or Vote to be permitted to Subscribers in Arrear —— 28
Form of a Letter to be sent twice a Year to them —— —— 71
Auditors two to be annually chosen at the September Court
not to be Chairman, or chosen two Years successively —— —— 11
to print a Report of the Infirmary every Year —— —— 15
to make and compare Inventories of the Goods —— —— —— 20
to visit the Infirmary alternately once every Week
to appoint a Deputy in Case of Absence or Indisposition —— —— 32
to examine Books, Bills, Orders and Provisions —— —— —— 33
to make their Report the last Saturday in each Month —— —— 72
to follow a stated Method in their Examinations —— —— 76
Ballot all Elections to be made by it —— 15
Method of ballotting —— —— 81
Boxes to be put up in Churches and Inns for this Charity two

two Keys to each to be kept by the Treaſurer and Chairman —— 22
Caſes of Necеſſity — Patients in ſuch Caſes may be immediately admitted —— —— 26
one Bed in each Ward to be reſerved for ſuch Caſes —— —— 30
Chairman — Preſident, unleſs in Caſes of Appeal to the Viſitor —— —— 8
one to be nominated by the Preſident for one Year
In his Abſence the Committee to elect one for the Day
to have a caſting Vote in Caſe of an Equality
to propoſe Queſtions, to adjourn, &c. but not without a Majority —— 9
to be addreſſed by the Speakers ſtanding
to determine the Priority of ſpeaking — 14
to follow the Table of Directions —— 71
Chaplain — annually to be choſen at the September Court
his Place how to be ſupplied, if the Fund is not ſufficient —— —— 12
to read a Form of Prayer and preach every Sunday
to adminiſter the Sacrament once a Month, and occaſionally to Patients —— 34
Committee — eighteen Governors to be choſen for it at the firſt Meeting
nine of them to be changed every Year at the Annual Court
none to continue Members more than two Years
in Failure of Attendance, twelve new ones may be elected —— —— 5
Subſcribers of five Guineas, Treaſurer and Aſſiſtant, ſtanding Members
five Members preſent, neceſſary to make a Committee
to admit Patients, examine Officers, regulate Accounts —— —— 6
Committee full — to conſiſt of twelve or more Members may

	may diſpoſe of Legacies or other Money	7
	may be ſummoned by the Treaſurer or Chairman —— ——	17
Court Annual	to be held on the firſt Day of September	3
	to be advertiſed with five Days Notice —	4
	ſixteen particular Statutes then to be read	75
Courts General	to be held Quarterly	
	to take the Reports of the Committee, the Accounts, &c. —— ——	3
	to be notified by advertiſing, as the Court Annual —— ——	4
	to order Buildings, make Purchaſes, eighteen being preſent —— ——	7
	To confirm all former Orders of Courts or Committees —— ——	8
	eight particular Statutes to be read ——	74
Courts Special	To be ſummoned by the Viſitor, Weekly Committee, or twelve Governors	
	to be advertiſed as other Courts, with Mention of the Buſineſs ——	4
	to be ſummoned in Caſe of Vacancy of any Office —— ——	13
	to read the Minutes of the Committee and the ſeventh Statute ——	74
Diet	of Patients to be referred to the Phyſicians	21
	a Book of it to be kept by the Apothecary	40
	of Patients not to exceed four Pounds of Meat in a Week	
	of Servants not to exceed ſeven Pounds	76
	Table of Diet for Patients ——	79
Governors	Benefactors of fifty Pounds during Life	1
	Subſcribers of two Guineas during Payment	
	Phyſicians and Surgeons of the Infirmary during Attendance	
	in Failure of others, Subſcribers of one Guinea for one Year ——	
	not to be preſent when perſonally concerned —— ——	15
Gratuities	to be taken by none of the Servants from any Perſon —— ——	21

In

Index
in what Caſes to be allowed to Officers and Servants by the Infirmary —— 23
to be made to the Minute-Book, before each General Court —— —— 8
Legacy Form of leaving it to the Infirmary —— 71
Matron to be choſen annually at the September Court —— —— 13
may be ſuſpended by a full Committee 14
to read the Rules to the Female Patients and Nurſes every Monday —— —— 16
to be free from the Burthen of Children or the Care of a Family —— 21
to give Notice of Caſes of Neceſſity to the Phyſician or Surgeon —— 26
to take Care of the Houſhold Goods and all Proviſions —— —— 47
to viſit the Wards, keep a Diet-Book, take Care of the Keys, direct Servants 48
Meſſenger to be choſen by the Committee —— 13
may be ſuſpended by any Committee 14
to aſſiſt the Porter and do any labouring Buſineſs —— —— 52
Nurſes to be appointed by the Committee —— 13
may be ſuſpended by any Committee 14
to clean the Wards early, to obey the Apothecary and Matron
to behave with Tenderneſs to Patients and with Civility to Strangers —— 50
Supernumearry ones to be allowed on Occaſion —— —— —— 51
Patients to have no Proviſions or Liquors but the Diet allowed —— —— 22
to be admitted and diſcharged on Saturdays between Eleven and One
none to be relieved by the Infirmary who can maintain themſelves
no Security Money to be required for them 25
to be recommended only from Pariſhes where ſome Reſident or Proprietor is a Subſcriber —— —— 26
domeſtic Servants not abſolutely to be excluded

when

when rejected or discharged, Notice to be sent to the Recommender —— 28
Rules of Preference where all cannot be admitted —— —— 29
those deferred to be admitted as Out-Patients till there is Room
no Woman with Child, no Child under seven Years, to be admitted
nor any with infectious or incurable Distempers —— —— 30
nor any Soldier without Engagement for Subsistence Money
to be discharged within two Months, and presented with proper Books —— 31
Patients-In not to go out without Leave, nor sit up after stated Hours
not to go into other Wards without particular Permission —— 53
not to swear, or behave rudely, on Pain of being discharged
not to game or smoke, but to assist the Matron, if able —— —— 54
not to be re-admitted if discharged for Irregularity
Venereal Patients to be admitted but once 55
Patients-Out to be assisted only with Advice and Medicines —— —— 56
to return Phials and Gallipots and Medicines not taken
to attend at Eleven on Saturdays and other Times appointed
not to loiter about or beg, on Pain of being discharged
to have a small Allowance conditionally, if they come from a Distance —— 57
Porter to be appointed by a Committee —— 13
may be suspended by any Committee —— 14
to attend the Gate, to suffer no In-Patient to go out without Leave
to inform the Matron what Strangers come in
to obey the Orders of the Physicians, Surgeons and Apothecary to

to work when ordered, not to be abſent without Notice and Deputy —— 51
Phyſicians two only to be choſen, to receive no Salary 12
not to be Members of the Committee — 15
may recommend Patients both as Governors and Subſcribers —— 27
to attend by weekly Rotation every Saturday at Eleven —— —— 35
to viſit the Infirmary every Tueſday at Ten
to examine Patients both for Admiſſion and Diſcharge —— —— 36
Prayers to be read every Evening by the Apothecary or Matron —— —— 23
Public Thanks to be given on Recovery 31
Public Worſhip may be attended with Leave, by thoſe who are able —— 54
Form of returning public Thanks —— 67
Preſident to be for Life, if he continues his Subſcription —— —— 3
to be Chairman at all Meetings, and to nominate one in his Abſence —— 8
Table of Directions for them —— 71
Rules for Patients and Nurſes to be hung up in the Wards
to be read every Monday by the Apothecary or Matron
to be repealed or made only at Quarterly Courts —— —— 16
Salaries to the Chaplain 30l. per Ann. —— 35
to the Apothecary 30l. per Ann. with a Gratuity of 10l. Diet, Waſhing, &c. with a Pupil or Apprentice on certain Conditions —— —— 43
to the Secretary 12l. with a gratuity of 4l. 47
to the Matron 12l. with a Gratuity of 4l. Diet, Waſhing, &c. —— 49
to the Nurſes 5l. with a Gratuity of 1l. Diet, Waſhing, &c. —— 50
to the Porter 6l. with a Gratuity of 1l. Livery Coat, Hat, Diet, Waſhing, &c.

to the Meſſenger, 4l. with a Gratuity of 1l. Diet, Waſhing, &c. —— 52
Secretary to be choſen annually at the September Court —— —— 13
may be ſuſpended by a full Committee 14
to attend the Weekly Committee, regiſter Procedings and Accounts —— 45
to regiſter Patients and Alterations of Statutes and Rules —— —— 46
Statutes not to be altered but at the September Court, thirty Members preſent — 17
Strangers may uſe the Baths, &c. paying for them —— —— —— 22
What Days and Hours to viſit the Infirmary —— —— —— 23
Not permitted to ſee Operations without particular Permiſſion — — 39
Subſcribers to pay to the Treaſurers each Year, from the firſt of September — —— 19
to recommend Patients in Proportion to their Subſcription —— —— 26
may depute one to recommend for them 27
Form of ſuch Deputation and of the Recommedation by it —— —— 64
Surgeons two only to be choſen, to receive no Salary —— —— —— 12
not to be Members of the Committee 15
may recommend Patients both as Governors and Subſcribers —— — 25
not to give internal Medicines, without the Phyſician —— —— 37
to attend by Rotation on Saturday, and together on Tueſday, to perform no principal Operation without a general Conſultaion —— —— 38
each allowed to have two Pupils and one Apprentice —— — 39
Tradeſmen not to be preſent when perſonally concerned —— —— —— 15
to be advertiſed for —— —— 21

to

Treaſu-	to be choſen at the September Court	
rer, and	to give Bond jointly for 1000 l.	
Aſſiſtant	not to be Chairman whilſt in Office —	10
	Forms of Drafts on them, or Receipts from them —— ——	70
Vacancies	how to be ſupplied —— ——	13
Viſitation	to be made Quarterly —— ——	7
General	Method of Proceeding at it —— —	74
Viſitor	to be for Life, if he continues his Subſcription	
	to be Chairman, in Caſes of Appeal	
Viſitors	to ſummon a Special Court by his ſole	
Houſe	Authority —— — ——	3
	two to be appointed Weekly by Rotation	
	may appoint a Subſtitute —— ——	11
	to viſit the Infirmary alternately once every Day —— ——	58
	to inquire into the Behaviour all the Officers and Servants —— ——	59
	to view the Meat, Proviſions and Malt Liquor —— —— ——	59
	to enter in a Book, whatever they think obſervable —— ——	60
	Form of a Letter to them — —	67
	Form of their Examination — —	77

FINIS.